

**Elk Rapids Township  
Regular Meeting Minutes, January 9, 2018**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski

**Absent:** Trustee Richard Hults, and Trustee Aaron Isenhart

**Also Present:** B. Derman, Fire Chief VanDenBerge, Assessor K. Helmreich, B. Muma and 2 members in the audience

1. **Pledge of Allegiance**
2. **Public Comment:** None at this time
3. **Approval of Meeting Agenda: MOTION /S: Boisvert/ Amos** to approve the agenda as presented.  
**MOTION APPROVED.**

4. **Consent Agenda:**

- A. December 12, 2017 Meeting Minutes
- B. December 14, 2017 Special Mtg Minutes
- C. December 19, 2017 Special Mtg Minutes
- D. Zoning and Planning: Annual Report
- E. Treasurers Report
- F. Paying of the Bills: General Fund- \$8,122.29, Fire & Rescue Fund - \$3,470.40

**MOTION/S: Szymanski/ Boisvert** to approve all the items on the Consent Agenda. Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No. (Isenhart and Hults were absent) **MOTION APPROVED.**

5. **Sheriff/Commissioner Report:** Sheriff report as presented
6. **Ambulance Department: MMR:** Report as submitted
7. **Fire Department:** Chief VanDenBerge: Report as presented
  - A. Proposed Retention Benefit Plan
  - B. Proposed FY Budget for 2018/2019 – to be presented to the Fire Board in February.
8. **HERTHA:** T. Vranich: Report as presented
9. **Michigan Township Association (MTA) Registration:** MTA Conference is at the Grand Traverse Resort this year on April 23<sup>rd</sup> through April 26th. A check needs to be sent with the registration for classes but it is undetermined how many Board members will be attending. **MOTION /S: Boisvert/ Amos** to pre-approve payment for registration for interested Board members not to exceed an amount of \$4,000. Roll Call Vote: Amos, Boisvert and Szymanski all voting Yes, 0 No. **MOTION APPROVED.**
10. **Maple Harbor Sewer: Brad Muma: Performance Engineering:** Muma presented the updated construction proposal in the amount of \$408,442 along with the contract documents from Harbor Springs Excavating. This adjusted amount added to the other project cost breaks down to \$10,311.80 per parcel. Muma reviewed the proposed time frame with construction beginning in mid-March 2018, starting road restoration in early-May, available for parcels to connect in late May early June and finishing up with the road restoration by July 1. **MOTION /S: Boisvert/ Szymanski** go ahead with the award of the contract in the amount of \$408,442.57 and the signing of all documents to Harbor Springs Excavating. Roll Call Vote: Amos, Boisvert and Szymanski all voting Yes, 0 No. **MOTION APPROVED.**

11. **Bass Lake: PLM Lake & Land Management:** The Township received the annual proposal for the aquatic program for Bass Lake for the 2018 season. Potential treatments may be required based on the monitoring they perform on the vegetation and the water quality. If treatment is necessary an invoice will be sent at that time.
12. **Attorney Report:** As presented
13. **Township Board Announcements and Comments:** The Township Assessor, Karleen Helmreich was present and asked the Board to authorize Wednesday, March 14<sup>th</sup> as the alternate starting date for hearing appeals. **MOTION /S: Boisvert/ Amos** to authorize March 14<sup>th</sup> as the alternate starting date for hearing appeals. **MOTION APPROVED.** A notice will be posted and published in the newspaper.
14. **Adjourn: 10:10 am**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting