

Elk Rapids Township Regular Meeting Minutes, October 8, 2019

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was not recorded this month due to technical difficulties.

Present: Supervisor Dorance Amos, Treasurer Mike Szymanski, Clerk Shelley Boisvert, Trustee Richard Hults, and Trustee Aaron Isenhart

Also Present: B. Derman, Chief Williamson, B. Muma, and 3 members in the audience.

1. **Pledge of Allegiance**
2. **Public Comments:** no comments at this time
3. **Approval of Meeting Agenda: MOTION/S: Boisvert/Hults** to approve the agenda as presented.
MOTION APPROVED.

4. **Consent Agenda:**
 - A. September 10, 2019 Meeting Minutes
 - B. Zoning Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$14,752.21, Fire & Rescue Fund - \$7,006.31

MOTION/S: Isenhart/Szymanski to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**

5. **Audit 2018 – 2019: Tobin & Company:** There were no issues in the audit report. A copy of the audit is available for review in the Township Office. In December, the Township Board should go out for bids for a new auditing firm for the next three years as we have used Tobin & Co. for the last six years.

6. **Private Road: Merchant-Hufford Request**

- 1) Possible Road Names
 - Spencer Creek Lane
 - Cabin Cove Lane
 - Blue Water Cove

MOTION/S: Boisvert/Isenhart to approve Spencer Creek Lane as the road name. **MOTION APPROVED.**

- 2) Road Maintenance Agreement:

MOTION/S: Isenhart/Hults to approve the Road Maintenance Agreement for this private road with two conditions before any consideration of the proposed land division.

- That the maintenance agreement is recorded with the Register of Deeds Office in Antrim County.
- That there is written approval from the fire department that there is sufficient clearance for fire and ambulance to get down the road. **MOTION APPROVED.**

7. **Sheriff / Commissioner Report: Sheriff Bean:** As submitted.

8. **Ambulance Department: MMR:** Report as submitted.

9. **Fire Department:** Chief Williamson: as Reported

Discussion regarding review of private roads in the Township and notifications to property owners along those roads regarding fire and ambulance units accessibility down those roads.

10. **HERTHA:** Hults Reporting – The outside metal staircase has been removed from the outside of the building. Still working of funding for new windows for 2020.
11. **Township Sewer: B. Muma-Performance Engineering**
 - The gravity line to the pump station at the Wilcox Park has been jetted and cleaned out by Northern A-1.
 - Still working on getting someone to clear the weeds and brush along that sewer line to the station.
 - Inwood Harbor testing results for e-coli DNA results should be in at the end of October.
 - Received a proposal from Environmental Canine Services LLC which uses dogs to investigate discharges of sewage into the land or along the shoreline. This information will be passed along to the Inwood Harbor Association for their information. The Township does not plan to spend any more funds towards testing or samples in this area.
 - Sewer Connection at 7236 Birch Lake Rd.: The sewer permit for this location has expired effective June 11, 2019 but the property has not yet made connection to the sanitary sewer that was installed. The Board suggested extending the existing permit until June 11, 2020. A letter will go out to the owners explaining that if the building is not connected by that time that the permit will expire and notification of a violation will be attached to the deed of the property, plus; to get another permit the fees will include another permit fee and a benefit charge.
12. **Township/Wilcox Park:** There has been no new action by the heirs.
13. **Maple Grove Cemetery:** An easement from E. Welch and the Klein Trust was obtained by the Township to go through their property in Miller Park for a line for a future irrigation system for the cemetery. The Township Board thanked Welch and her family for their generosity and consideration for this opportunity for the cemetery.
14. **Acme to Charlevoix Trail Update:** No report at this time
15. **Attorney Report:** As reported.
16. **Township Board Announcements and Comments:**
 - The Township Assessing department is still doing appraisal field work in the Village and the Township.
 - Amos has been in discussion with Thompson from the Road Commission regarding 2020 road plans.
 - Hults – Library Board: he suggested the Library Board hold their meetings at the Governmental bldg., and the Library Board investigated an insurance bond for the fund raising committee for the new project.

Adjourned: 10:44 AM

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting