

Elk Rapids Township Regular Meeting Minutes, November 12, 2019

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Treasurer Mike Szymanski, Clerk Shelley Boisvert, Trustee Richard Hults, and Trustee Aaron Isenhart

Also Present: B. Derman, Chief Williamson, B. Muma, and 3 members in the audience.

- 1. Pledge of Allegiance**
- 2. Public Comments:** no comments at this time
- 3. Approval of Meeting Agenda: MOTION/S: Hults/Szymanski** to approve the agenda as presented.
MOTION APPROVED.

- 4. Consent Agenda:**
 - A. October 8, 2019 Meeting Minutes
 - B. Zoning Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$22,650.81, Fire & Rescue Fund - \$13,933.61

MOTION/S: Isenhart/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**

- 5. Budget Adjustments:** Adjustments to the 2019/2020 Fiscal Year Budget were proposed in the amount of \$36,879, which included costs for new computers and Windows Software and an additional new Voting Tabulator to help with the abundance of Absentee Ballots expected in 2020 elections.
MOTION/S: Boisvert/Hults to approve the proposed Budget Adjustments in the amount of \$36,879. Roll Call Vote: Isenhart, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**

- 6. Sheriff / Commissioner Report:** As submitted.
- 7. Ambulance Department: MMR:** Report as submitted.
- 8. Fire Department:** Chief Williamson: as Reported
Board discussion regarding review of private roads and long private drive ways in the Township and notifications to property owners regarding emergency vehicle accessibility down those roads and drives. An informational letter went out to property owners on Winters Trail and more research will be done on other areas.

- 9. HERTHA:** Hults Reporting – New windows project: Applying for Grants to help with the purchase of new windows.

- 10. Meeting Date Adjustments:**
 - **MOTION/S: Amos/Isenhart** to move the Tuesday December 10th Township Board Meeting to Monday, December 9th 2019 at 9:00 AM. **MOTION APPROVED.**
 - **MOTION/S: Boisvert/Szymanski** to move the Tuesday March 10th Township Board Meeting to Monday, March 9th 2019 at 9:00 AM. **MOTION APPROVED.**

11. Township Sewer: B. Muma-Performance Engineering

- Suggestion to do a full evaluation of the sewer pump station at Wilcox Park and to clean out the drop pipe at the bottom of the station. **MOTION/S: Amos/Boisvert** to approve the cleaning and evaluation of the pump station at a cost not to exceed \$5,000. Roll Call Vote: Szymanski, Amos, Boisvert, Hults Isenhart all voting Yes, 0 No **MOTION APPROVED.**
- Varnum working on an agreement for sewer between Elk Rapids Township and Milton Township.
- A Special Township Board meeting is set for Thursday, December 12th at 9:00 am for the Board to look at ideas and options for the possibility of expanding sewer along the Cairn Hwy corridor from Maple Harbor down to the wastewater treatment plant off of Herman Rd. Once the Board has a good understanding of the options a mailing will go out to the property owners in that area and an informational meeting will be held to see if there is interest for sewer in that area along Elk Lake. That first meeting would probably be in February of 2020.

12. Township/Wilcox Park: There has been no new action by the heirs.

13. Antrim County Road Commission: Proposed 2020 Road Projects

- Birch Lake Road: Elk Rapid Twp share approximately \$19,000
- Townline Road: Approximately \$21,000
- Public portion of Birch Pointe Dr: Paving – Approximately \$40,000

14. Government Center Building Maintenance: Hults and DPW Superintendent Evans will get together and review the mechanical system at the Governmental Center.

15. Maple Grove Cemetery: The Township Board thanked Mr. James Dyke for his many hours of hard work at the cemetery this fall cutting limbs and cleaning branches and debris on his own time. His work was greatly appreciated. Also mentioned was the work of the Amvets Post 114 ladies auxiliary and the good job that 365 Outdoor Maintenance did throughout the year.

16. Acme to Charlevoix Trail Update: The Village is working on route options through the Village.

17. Attorney Report: As reported.

18. Township Board Announcements and Comments:

- There will be another notice sent with the winter tax bill stating that the Township Assessing department is still doing appraisal field work in the Village and the Township, so this spring property owners may see these inspectors on their property
- There was a request for a new street light at the corner of US 31N and Sunset Drive. Consumer's Energy was contacted for cost information.
- Hults – Library Board will hold their first meeting at the Governmental center this Thursday

Adjourned: 10:46 AM