

**Elk Rapids Township
Regular Meeting Minutes, December 11, 2018**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults

Absent: Trustee Aaron Isenhart

Also Present: B. Derman, Chief VanDenBerge, B. Muma

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda: MOTION/S: Szymanski/Hults** to approve the agenda as presented.
MOTION APPROVED.

4. **Consent Agenda:**

- A. November 13 2018 Meeting Minutes
- B. Zoning Administrator's Report
- C. Treasurers Report
- D. Paying of the Bills: General Fund- \$15,919.54, Fire & Rescue Fund - \$13,675.92.

MOTION/S: Boisvert/Szymanski to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**

5. **Sheriff / Commissioner Report:** Report as submitted
6. **Ambulance Department: MMR:** Report as submitted
7. **Fire Department:** Chief VanDenBerge: Report as presented.
 - A. MERS Retirement – Twp Contribution: \$8,750 total per list submitted by Chief VanDenBerge.
 - B. Ordinance No. 2018-4: Ordinance to Establish Fire Department Structure, Responsibility and Accountability, Fire Prevention and Protection. **MOTION/S: Hults/ Boisvert** to approve Ordinance No. 2018-4: Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
8. **HERTHA Report:** The maintenance plan for the building has been completed for 2018.
9. **Consumer's Energy:** Street Light Contracts: **MOTION/S: Boisvert/Amos** to approve updated contracts for street lights at four (4) intersections of the Township. Roll Call Vote: Amos, Boisvert, Hults and Szymanski all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
10. **Elk Rapids Township Assessing:** Field Appraisal Service Contract: **MOTION/S: Szymanski/Hults** to approve the new contract with MAP'S, Michael Houserman for field appraisal services for a two (2) year period at \$30.00 per parcel. Roll Call Vote: Boisvert, Hults, Szymanski and Amos all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
11. **Zoning Board of Appeals and Planning Commission 2019 Meeting Schedules:** Schedules as submitted.

12. **Prohibition of Recreational Marihuana Establishments: Ordinance No. 2018-3.** This Ordinance prohibits all marihuana establishments within the boundaries of the Township.
MOTION/S: Boisvert/ Szymanski to approve Ordinance No. 2018-3. Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
13. **Township Sewer: B. Muma:** Discussion on possible sewer projects in the Township. **MOTION/S: Amos/Hults** to have our engineers do some survey and borings in the Inwood Harbor area at a cost not to exceed \$4,000, to get an idea of water table levels. Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
14. **Acme to Charlevoix Trail Update:** An update for the project was submitted.
15. **Attorney Report:** As presented
16. **Township Board Announcements and Comments:**

Adjourned: 10:20 AM

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting