

**Elk Rapids Township  
Regular Meeting Minutes, February 12, 2019**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Aaron Isenhart and Trustee Richard Hults

**Also Present:** B. Derman, Chief VanDenBerge, and 4 members in the audience

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda: MOTION/S: Szymanski/Hults** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
  - A. January 9, 2019 Meeting Minutes
  - B. Zoning Administrator's Report
  - C. Treasurers Report
  - D. Paying of the Bills: General Fund- \$20,645.68, Fire & Rescue Fund - \$8,337.77.

**MOTION/S: Hults/Boisvert** to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**

5. **Summary of Special Sewer Information Meeting held on Jan. 15, 2019:** No Action
6. **Maple Grove Cemetery:** Memo from 365 Outdoor Maintenance. S. Felker stated that a landscape architect is the place to start with improvements for the cemetery but he feels the greatest need is irrigation and a new system would have a cost range of \$250,000 to \$350,000. The Township would like to get a package put together with costs for all the needs at Maple Grove, including maintenance.
7. **Sheriff / Commissioner Report:** Report as submitted
8. **Ambulance Department: MMR:** Report as submitted
9. **Fire Department:** Chief VanDenBerge: Report as reported  
New Officers Approved by the Fire Board.
  - Chief: Ken Williamson, 3 Yr Term:
  - Deputy Chief: Chris White, 3 Yr Term
  - Lt.: Kyle Clark, 2 Yr Term: Lt: Joe Fischer, 1 Yr left on a 2 Yr Term
  - Captain: Vince Cooper, 2 Yr Term

**MOTION/S: Szymanski/Isenhart** to approve the officers as recommended by the Fire Board. Roll Call Vote: Isenhart, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**

**10. Zoning Board of Appeals Appointment: John Conrad**

The appointment of Joseph Fisher made at the last meeting was inappropriate due to the fact that Fisher lives in the Village of Elk Rapids. **MOTION/S: Hults/Szymanski** to appoint John Conrad to the Zoning Board of Appeals to finish the term of Thomas Palmer who passed away. **MOTION APPROVED.**

11. **Draft 2019/2020 Fiscal Year Budgets for Review.** Board Discussion took place directly after this meeting at a workshop. A Budget Public Hearing is set for Tuesday, March 12<sup>th</sup> at 10:00 am or directly after the Township Board meeting at the Governmental Center.  
Copies of all budgets are available for review at the Township Clerk's office.
12. **Salary Resolutions for Fiscal Year 2019/2010**
  - A. Resolution 2019-4: Supervisor Salary (\$24,000, no increase) **MOTION/S: Boisvert/Szymanski** to approve Salary Resolution 2019-4: Roll Call Vote- Szymanski, Amos, Boisvert, Hults, Isenhart all voting Yes, 0 No. **MOTION APPROVED.**
  - B. Resolution 2019-5: Treasurer Salary (\$24,000, no increase) **MOTION/S: Boisvert/Isenhart** to approve Salary Resolution 2019-5: Roll Call Vote- Amos, Boisvert, Hults, Isenhart, Szymanski all voting Yes, 0 No. **MOTION APPROVED.**
  - C. Resolution 2019-6: Clerk Salary (\$27,000, no increase) **MOTION/S: Szymanski/Hults** to approve Salary Resolution 2019-6: Roll Call Vote-Boisvert, Hults, Isenhart, Szymanski, Amos all voting Yes, 0 No. **MOTION APPROVED.**
  - D. Resolution 2019-7: Trustee Salary (\$2,000, no increase) **MOTION/S: Amos/Isenhart** to approve Salary Resolution 2019-7: Roll Call Vote- Hults, Isenhart, Szymanski, Amos, Boisvert all voting Yes, 0 No. **MOTION APPROVED.**
  - E. Resolution 2019-8: Staff Salary – Annual and Hourly: **MOTION/S: Amos/Boisvert** to approve Salary Resolution 2019-8: Roll Call Vote- Isenhart, Szymanski, Amos, Boisvert, Hults all voting Yes, 0 No. **MOTION APPROVED.**
13. **HERTHA** – no report
14. **Library Board Appointments**
  - **MOTION/S: Hults/Isenhart** to reappoint Thomas Yocum to another 4 year term representing the Township on the Library Board. **MOTION APPROVED.**
  - Jane Lund submitted her resignation from the Library Board so Richard Hults was recommended to fill her term through December 2020. **MOTION/S: Isenhart/Szymanski** to approve the appointment of Richard Hults to the Library Board. **MOTION APPROVED.**
15. **Township Sewer:** Some maintenance needed in the future but not a lot.
16. **Government Center Reserve Study:** Richard Hults: Hults created a replacement chart for the Governmental Facility assigning a useful life expectancy for all features in the building so we could start reserve funding so we'd be prepared when issues came up.
17. **Acme to Charlevoix Trail Update:** An update for the project was submitted.
18. **Attorney Report:** As presented.
  - Derman read his letter to the Wilcox heirs regarding the park property stating that the Township is requesting that the heirs release the Township from any restrictions relating to the development of the property and provide a deed to Elk Rapids Township releasing any interest they may have in the park property.
  - Farmland Preservation/Purchase of Development rights: L. Regan from the G.T. Land Conservancy will work on promotion for this for both Elk Rapids Twp and Milton Twp around early spring or

summer so it can go for a vote for the Townships interested. There is both State and Federal money available so now would be a good time to get involved.

Amos stated that it looks like American Farmland Trust may come in to help support the Conservancy. The Conservancy has identified approximately 1,200 acres in Elk Rapids Township that would be prime to preserve. Amos said the Conservancy will be coming here to address it in the near future.

**19. Township Board Announcements and Comments:**

- Szymanski: School tax collection by the Township has been at a rate of \$2.50/parcel but they are requesting to change it to \$1.50/parcel for the 2019 summer taxes. Szymanski will check with the other Townships in the district to see what they are paying.
- Elk Rapids Twp Board of Review will be meeting on March 13<sup>th</sup> from 9:00 am to 3:00 pm and on March 14<sup>th</sup> from 3:00 pm to 9:00 pm.
- K. Termatt, from TNN contacted Amos regarding the GT Bay Watershed group that does work concerning the Grand Traverse Bay. Termatt attended a meeting and there was no real representation for Antrim County properties along the Bay. He suggests we get a committee of Elk Rapids Township, Torch Lake Township and Milton Township to represent us with this group. The Board thought representation for our property owners along the Bay is smart. Amos asked Hults, who lives on the bay if he'd be interested in representing Elk Rapids Township on this committee. Hults agreed to do this.

**Adjourned: 10:40 AM**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting