

Elk Rapids Township
Regular Meeting Minutes, January 8, 2024

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Weber and Trustee Matt Soper

Absent: Trustee Richard Hults

Also Present: B. Derman, Sheriff Hoch, Commissioner Hefferan, Chief Williamson, and 1 member signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** L. Shumate – Village: submitted her update but mentioned she won't be able to make a few upcoming Township meetings.
3. **Approval of Meeting Agenda: MOTION/S: Soper/Weber** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. December 11, 2023 Meeting Minutes
 - B. December 18, 2023 Special Meeting Minutes
 - C. Zoning Administrator's Report: No report at this time
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$10,604.95, Fire Fund - \$1,535.07

MOTION/S: Boisvert/Weber to approve all the items on the Consent Agenda. Roll Call Vote: Soper, Weber, Amos, and Boisvert all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**
5. **Sheriff:** Sheriff Hoch: Report as presented
Commission Report: B Hefferan: Report as presented
6. **Ambulance Department:** MMR – No report at this time
7. **Fire Department:** Chief Williamson: Report as presented
8. **Agreement for Collection of 2024 Summer School Property Taxes:**
MOTION/S: Weber/Soper to approve the agreement for tax collection at \$2.50 per tax payer.
Roll Call Vote: Weber, Amos, Boisvert and Soper all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**
9. Budget Amendment: **MOTION/S: Boisvert/Weber** to approve the Budget Amendment/Transfer In amount of \$41,915. Roll Call Vote: Amos, Boisvert, Soper and Weber all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**
Budget Adjustments: **MOTION/S: Weber/Soper** to approve the Budget Adjustments as listed.
Roll Call Vote: Boisvert, Soper, Weber and Amos all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**
Weber mentioned that we need to watch for accrued items at the end of the fiscal year to make sure we account for them for the audit.
10. **Attorney's Report:** As reported. Derman restated in his report that the deadline for connecting to the Cairn Hwy Sewer before the benefit charge of \$4,000 starts up is June 30, 2024. Everyone needs to get a sewer permit before they connect.

11. **Township Board Announcements and Correspondence:**

- Reminder that the February 12, 2024 Township Board meeting date has been changed from the original date of Feb. 12, 2024 to **February 5, 2024** due to a conflict.
- Michigan Township Association Conference will be in Acme again this year.
- Amos and Boisvert will meet with Josh from Cuttin It Close regarding the contract for Cemetery Maintenance.
- The Board will decide if and when we should put a Millage Request for the Cemetery this year.

Adjourned: 9:51 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting