

**Elk Rapids Township
Regular Meeting Minutes, January 8, 2019**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Aaron Isenhart

Absent: Trustee Richard Hults

Also Present: B. Derman, Chief VanDenBerge, Sheriff Bean, K. Helmreich, and 2 members in the audience

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda: MOTION/S: Szymanski/Isenhart** to approve the agenda as presented.
MOTION APPROVED.
4. **Consent Agenda:**
 - A. December 11, 2018 Meeting Minutes
 - B. Annual Zoning Administrator's Report
 - C. Zoning Administrator's Report
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$5,139.14, Fire & Rescue Fund - \$114,921.15.

MOTION/S: Isenhart/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**

5. **Sheriff / Commissioner Report:** Report as submitted
6. **Ambulance Department: MMR:** Report as submitted
7. **Fire Department:** Chief VanDenBerge: Report as reported
8. **HERTHA Report: T. Vranich**
9. **Zoning Board of Appeals: Appointment: MOTION/S:** Boisvert/Szymanski to appoint Joseph Fisher to the ZBA as recommended by the Supervisor, to replace Tom Palmer who passed away recently.
MOTION APPROVED.
10. **Elk Rapids Township Assessing:**
 - A. Board of Review Alternate Start Date will be March 13, 2019. Helmreich recommends that our BOR members attend a course currently being offered.
 - B. Resolution #2019-1: Adopt Procedures for Granting and Removing Real Personal Property Exemptions. **MOTION/S: Amos/Boisvert** to approve Resolution 2019-1. Roll Call Vote: Szymanski, Amos, Boisvert, Isenhart all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**
 - C. Resolution #2019-2: Guideline Resolution for Poverty Exemption. **MOTION/S: Isenhart/Amos** to approve Resolution #2019-2. Roll Call Vote: Amos, Boisvert, Isenhart, Szymanski all voting Yes, 0 No. (Hults is absent) **MOTION APPROVED.**
 - D. Resolution #2019-3: Adopt Waiver of Interest and Penalty for Property Transfer Affidavits. **MOTION/S: Szymanski/Boisvert** to approve Resolution #2019-3. Roll Call Vote: Boisvert, Isenhart, Szymanski, Amos all voting Yes, 0 No. (Hults is absent) **MOTION APPROVED.**

11. **Antrim County Road Projects:** Burt Thompson: Thompson presented the Board with a proposed project list for 2019. **MOTION/S: Szymanski/Amos** to approve the road improvements as recommended by Thompson: Timberlake Drive \$40,000 and Elk Rapids Twp share of Winters Road \$7,855.
Roll Call Vote: Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No (Hults is absent) **MOTION APPROVED.**
12. **Sportsman Club Property:** Derman to send a letter out to the heirs of the property regarding concessions attached to the deed.
13. **Township Sewer:** Informational meeting scheduled for January 15th at 5:30 pm at the Governmental Center, 315 Bridge Street to discuss the possibility of extending sewer to areas like Inwood Harbor, Winters Trail and North Bay Shore Drive.
14. **Acme to Charlevoix Trail Update:** An update for the project was submitted.
15. **Attorney Report:** As presented
16. **Township Board Announcements and Comments:**
 - Farmland Preservation/Conservancy meeting coming up
 - Getting costs for Cemetery Improvements

Adjourned: 10:30 AM

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting