

Elk Rapids Township Regular Meeting Minutes, October 12, 2021

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults,

Absent: Trustee Matt Soper.

Also Present: B. Derman, Chief Williamson, 6 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** None at this time.
3. **Approval of Meeting Agenda:** Item was added under #10 Township Sewer: Integra Realty Resources, for appraisal of parcels where the proposed sewer easement will be.
MOTION/S: Hults/Szymanski to approve the agenda as adjusted. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. September 14, 2021 Meeting Minutes
 - B. Zoning Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$21,071.07, Fire Fund - \$9,059.95

MOTION/S: Boisvert/Hults to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
5. **Sheriff Report:** Report as submitted.
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented.
8. **District Library:** No update
9. **Clearwater Point Access – Clean Up:** **MOTION/S: Hults/Boisvert** to approve having someone come in and cut out dead trees and clean up the site for a cost not to exceed \$7,500. Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
Amos stated that he would like to survey our lake access at Birch Lake on Williams Rd. so we are clear where those boundaries are.
10. **Township Sewer:**
 - Reminder: Cairn Hwy Sewer Public Hearing: October 18, 2021 6:00 PM
 - In the process of responding to a FOIA for the proposed sewer project.
 - Integra Realty Resources (added to the agenda): An appraisal will be necessary for the parcels that the sewer easement will cross. Our Attorney suggested a company from Grand Rapids. This will be necessary to estimate the total cost of the project so it should be completed soon. Since the parcels involved are owned by Dorance and Julia Amos, Amos recused himself and turned the meeting over to Szymanski for this subject.

MOTION/S: Szymanski/ Boisvert to approve contracting with Integra Realty Resources to perform an appraisal for parcels 05-06-015-002-00 and 05-06-015-003-10 for an amount not to exceed \$13,000. Roll Call Vote: Boisvert, Hults, Szymanski all voting Yes, 0 No (Amos is recused and Soper is absent) **MOTION APPROVED.**

11. Government Center Building Repairs

- Repair Quote from CBSI: \$6,000. Repairs included exterior limestone repair and power washing, repairing and painting some metal doors, clean roof drains and paint gas piping on the roof and removing and replacing some ceiling tiles that were stained during ceiling leaks. Amos indicated that he mentioned this to the Village Manager but Hults will follow up.
- Hults mentioned on top of that, we will probably need to replace the water heater.

MOTION/S: Amos/Szymanski to approve the building repairs at a cost not to exceed \$8,000 and to meet with the Village to get their approval because of the shared cost for the Governmental center.

Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**

Hults is also trying to work with a company out of Traverse City to get the Governmental Center set up for a generator.

12. **Bass Lake: New Association Formation:** The prior 10-year SAD for weed control funds is running low. The original homeowner's association has dissolved so another Bass Lake association will need to be formed so they can petition to establish another special assessment district. Szymanski has been working with them.
13. **Cemetery: Roads** – Steuer Excavating has been working on grading, scraping, clearing and drainage issues with the roads in the cemetery. His invoice in the amount of \$40,000 was submitted and will be paid through the road funds.
14. **Attorney Report:** As reported
15. **Township Board Announcements and Correspondence:**
- Public Hearing for Cairn Hwy Sewer SAD set Monday October 18, 2021 at 6:00 PM
 - Special Twp Board meeting set for Tuesday, October 19, 2021 at 9:00 AM to discuss the findings of the surveyor for the Island House property.
 - Szymanski said he resubmitted the claim for the Township for the Recovery Act money which should be paid to the Township in 2021 and 2022.

Adjourned: 10:12 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting