

**Elk Rapids Township
Regular Meeting Minutes, October 9, 2018**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults

Absent: Trustee Aaron Isenhart

Also Present: B. Derman, Chief VanDenBerge, 1 member in the audience

1. **Pledge of Allegiance**
 2. **Public Comment:** none at this time
 3. **Approval of Meeting Agenda:** Amos requested to move the Assessor's report out of the consent calendar and place it below the Fire Department report. **MOTION/S: Amos/Szymanski** to approve the agenda. with that change **MOTION APPROVED.**
 4. **Consent Agenda:**
 - A. September 11, 2018 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Assessor's Report (moved, now #8 on the agenda)
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$16,523.47, Fire & Rescue Fund - \$6,073.57
 - F. Budget Adjustments
- MOTION/S: Boisvert/Hults** to approve all the items on the Consent Agenda as adjusted. Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
5. **Sheriff Report:** Report as submitted
 6. **Ambulance Department: MMR:** Report as submitted
 7. **Fire Department:** Chief VanDenBerge: Report as presented.
 - A. Fire Board Appointments: Larry Ball and John Amos. **MOTION/S: Hults/Szymanski** to approve reappointing Ball and Amos to another term on the Fire Board. **MOTION APPROVED.**
 - B. Request Approval to hire Tony Jones and Robert Kirk as fire fighters.
MOTION/S: Szymanski/Boisvert to hire Jones and Kirk pending background checks as requested by the Chief. **MOTION APPROVED.**
 8. **Assessor Report:** Two of our Board of Review members attended a three day training/education program in Boyne City. K. Helmreich filled the Board in on the status and meetings held on the State proposed assessing plan. She also showed the Board an example of the work that the field assessing crew is mapping out of parcels in the Township and suggested we try to get them signed up for the next two years.
 9. **HERTHA Report:** Maintenance for the outside of the building is commencing and hopefully will wrap up in November.

10. Elk Rapids Township Zoning

- A. Collaborative Master Plan: Resolution 2018-13. **MOTION/S: Boisvert/Hults** to approve Resolution #2018-13 Adopting the Proposed Elk Rapids Township Master Plan. Roll Call Vote: Szymanski, Amos, Boisvert, Hults all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**

11. Township Sewer:

- A. **Maple Harbor Sewer Project:** The County Road Comm. is monitoring some road drain issues.
B. **Township Sewer Maintenance:** No maintenance this month but there is a valve change needed.

12. Wilcox Park Property:

- The tires are removed from the property and the paperwork has been submitted to the DEQ for reimbursement.
- A new gate was installed at the entrance.
- Over the next several months the Township will get with some engineers to look at planning for the park.

13. County Road Funding: Township project at Clearwater Point will wait until spring now. Also next year Winters Road will be done with a shared split with Milton Township.

14. Energy Reduction Coalition: This non-profit organization proposes to design, manage and install high efficiency lighting products in the governmental center, police station and the fire department. Isenhart plans to review the information in more detail.

15. Acme to Charlevoix Trail Update: An update for the project was submitted to the Board highlighting Land Owner Listening Sessions, Open House for the Public, Local Agency Group Meeting, and what the next steps will be.

16. Attorney Report: As presented

17. Township Board Announcements and Comments: none at this time

Adjourned: 10:30 AM

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting