

**Elk Rapids Township
Regular Meeting Minutes, November 13, 2018**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults and Trustee Aaron Isenhart

Also Present: B. Derman, Chief VanDenBerge, A. Nordman, and 1 member in the audience

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda: MOTION/S: Isenhart/Szymanski** to approve the agenda as presented.
MOTION APPROVED.
4. **Consent Agenda:**
 - A. October 9, 2018 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Assessor's Report
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$28,381.28, Fire & Rescue Fund - \$3,356.15.

MOTION/S: Hults/ Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**

5. **Sheriff Report:** Report as submitted
Commissioner Report: Ed Boettcher: The County Board is working on their Facilities Master Plan. Discussions are ongoing with subjects like the Jail, the Law Enforcement Center and handicapped accessibility for the buildings.
6. **Ambulance Department: MMR:** Report as submitted
7. **Fire Department:** Chief VanDenBerge: Report as presented.
There was discussion about creating an ordinance and updating the employee policies.
8. **HERTHA Report:** Still finishing up maintenance for the outside of the building.
9. **Elk Rapids Township Zoning Amendment**
 - A. Letter of Approval from the County for the Amendment #2018-1 of the Zoning Ordinance.
MOTION/S: Hults/ Isenhart to approve the Zoning Ordinance Amendment #2018-1. Roll Call Vote: Isenhart, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
10. **Township Sewer: A. Nordman:**
 - A. **Maple Harbor Sewer Project:** Construction Summary
The sewer project is completed and came in just under budget. The contractor did a good job and kept everything on track and got it done.
Drainage issues have been addressed at the two road ends by the Antrim County Road Commission but during heavy rains there are still complaints about standing water on the road. There is a drywell that was backed up originally after construction sediment piled up in the drain. That had been cleaned out and helped with backed up water on the road but residents wanted more done.

MOTION/S: Isenhart/Hults to have our engineers pursue an easement from two property owners (where the water problem is most prevalent) to lay another baffled pipe between the properties diverting water toward the lake. If this cannot be obtained within 60 days the Township will consider the project closed. **MOTION APPROVED.**

B. **Construction Bills:** Harbor Springs Excavating – \$13,717.72, Performance Eng. - \$19,207.30

MOTION/S: Boisvert/ Amos to approve the construction bills. Roll Call Vote: Szymanski, Amos, Boisvert, Hults, and Isenhart all voting Yes, 0 No. **MOTION APPROVED.**

C. **Township Sewer Maintenance:** No maintenance this month but there is a valve change needed and some cleaning of pipe scheduled.

D. A discussion has been started about sewer in the Inwood Harbor area. It is suggested that there be an informational meeting scheduled in January to see how much interest and support the subject has with the property owners.

11. **Acme to Charlevoix Trail Update:** An update for the project was submitted. Preliminary design continues to move forward. Stake holders will be meeting one a month.

12. **Attorney Report:** As presented

13. **Township Board Announcements and Comments:**

- Wilcox Park: Boisvert mentioned her frustration of trying to plan for a future park while the Township is still under the scope of restrictions and parameters set decades ago when the property was deeded over to the Township. She is reluctant to spend more Township funds on property not specifically owned by the Township out right. Other Board members agreed and requested that our attorney seek out the Wilcox heirs to see if they would turn over the property to the township.
- The November 6th voting went smoothly in Elk Rapids Township. There were 1,756 voters which included 830 absentee voters. Close to a 74% turnout.
- Cemetery Issues: The Township is discussing a proposed millage for the cemetery.
- The tire removal project at Wilcox Park had an original projected cost of \$28,000 to \$30,000 but ended up costing the Township approximately \$4,000, utilizing a DEQ grant and a local company out of Kalkaska.
- All Twp Road Projects will now wait until spring.

Adjourned: 11:45 AM

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting