

Elk Rapids Township Regular Meeting Minutes, November 14, 2022

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults and Trustee Matt Soper.

Also Present: B. Derman, Chief Williamson, B. Muma and 3 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:**
 - K. Simpson, newly elected Village President, introducing herself
 - T. Stephenson: Introducing the new Library Director, Pamela Williams
 - L. Shumate: Election Day, compliments to workers
 - M. Szymanski: Election Legislation Mandates.
 - L. Prentice: Water Quality
3. **Approval of Meeting Agenda: MOTION/S: Hults/Soper** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. October 10, 2022 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$53,782.32, Fire Fund - \$36,041.94

MOTION/S: Soper/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Szymanski, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
5. **Sheriff:** Reported as submitted
Commissioner Report: E. Boettcher, County Commissioner, thanked the Board for their confidence over his 12 years as commissioner and said that Bill Hefferan will do a good job as commissioner.
B. Hefferan-New County Commissioner, mentioned the County Administrator position, and that Drain Commissioner, Mark Stone will be retiring and spoke about other department head changes.
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented
 - MABAS/Mutual Aid Agreement: **MOTION/S: Hults/Soper** to follow Chief Williamson's recommendations to join the other Townships in this mutual aid agreement. **MOTION APPROVED.**
 - Rescue Truck Purchase Order: \$245,000: **MOTION/S: Boisvert/Hults** to approve the purchase order for the rescue truck. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
 - Budget Adjustment Request to Acct. 6-356-970 (parking Lot Repairs): M. Szymanski will bring this back to the December meeting.

8. **Township Sales of Dog Licenses: M. Szymanski:** Szymanski would like Board approval to stop selling dog licenses at the Township. Very few are sold and people can get them on the County website. **MOTION/S: Hults/Soper** to suspend sales of dog licenses at the Township office and have the County handle the sales. **MOTION APPROVED.**
9. **Private Road: Petobego Pines:** The request to name this private road came in months ago and had been tabled a couple of times because the Zoning Administrator needed confirmation that the road was built to Township standards. On Oct. 13th a letter was received from Performance Engineering certifying that the road was built to standards so the request by Mr. Lynch to have the private road named Petobego Pines could be granted by the Township Board. **MOTION/S: Soper/Boisvert** to approve this name. The Zoning Administrator L. Nix, will contact Mr. Lynch with this information. **MOTION APPROVED.**
10. **Township Sewer:** B. Muma, Performance Engineering; Summary of the Cairn Hwy sewer project: Muma said the main lines are in and pressure testing will happen soon. Service lines will be the next step.

Construction Bills: Matt's Underground - \$192,290.55 and Performance Engineering - \$16,578.00 totaling \$208,868.55. **MOTION/S: Soper/Szymanski** to approve the construction bills totaling \$208,868.55. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.**

11. **Antrim County Road Commission:** 2023 Allocations for Roads: Match allocation of \$23,052.
- On November 15, 2022 Amos will ride around with B. Thompson, Road Commission Manager, to look at possible projects for the 2023 season.

12. **Maple Grove Cemetery:**

- **Sexton Recommendation:** Glenn Patton
Boisvert and Hults met with three (3) very good applicants for the sexton position but in the end recommend offering the position to Glenn Patton who lives in Williamsburg. **MOTION/S: Boisvert/Hults** to hire Mr. Patton as the Township Sexton. Roll Call Vote: Boisvert, Hults, Soper Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.**

- **Antrim County Emergency Management: Request for Donation of a Plot:**
Boisvert stated that Maple Grove Cemetery has changed priorities because it will be running out of available spaces. With the millage request failing this November there are many things that will need discussion. It may be better to address this agreement with the County at a later period. **MOTION/S: Hults/Soper** to take no action on this request at this time. **MOTION APPROVED.**

Because it's too early to go into closed session for a scheduled telephone conference call set up with attorneys from Varnum Law at 10:30 Amos moved on in the agenda.

13. **Island House Property:** Property Transfer Agreement. Drafts of an agreement still being reviewed. There was a group zoom and telephone meeting held with Village representatives, Township representatives and attorneys for negotiations but there is no agreement between parties yet.
14. **Attorney Report:** As reported
15. **Township Board Announcements and Correspondence:**
 - Correspondence from S. Castronovo – Birch Lake Access

The Board took a recess at 10:12 am and have Closed Session planned for 10:30 am.

MOTION/S: Hults/Szymanski to go into closed session at 10:30 am. for discussion with Varnum Law.
Roll Call Vote: Hults, Soper, Szymanski, Amos, and Boisvert all voting Yes, 0 No. **MOTION APPROVED.**

The Board returned to the chamber at 12:00 noon. **MOTION/S:** Hults/Soper to go back into open session. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No. **MOTION APPROVED.** Items discussed in closed session – tax tribunal cases.

No further discussion from the Board.

Adjourned: 12:01 pm

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting