

Elk Rapids Township Regular Meeting Minutes, December 12, 2022

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults and Trustee Matt Soper.

Also Present: B. Derman, Chief Williamson, and 7 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** None at this time
3. **Approval of Meeting Agenda: MOTION/S: Boisvert/Hults** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. November 14, 2022 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$7,839.69, Fire Fund - \$134,850.13

MOTION/S: Soper/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Szymanski, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
5. **Sheriff:** Reported as submitted
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented
 - Longevity/Retirement Payout: \$11,500. **MOTION/S: Soper/Boisvert** to approve the requested \$11,500 for the MERS Retirement Payout. Roll Call Vote: Soper, Szymanski, Amos, Boisvert, and Hults all voting Yes, 0 No **MOTION APPROVED.**
8. **HERTHA:** K. Morris and T. Reisig: The window project at the HERTH building is ongoing and some money has been collected for the project. Reisig has applied for some grants. The HERTH Board is requesting that we add the \$10,000 set aside in this fiscal year's budget be added to the \$11,000 already on reserve for the project and then budget another \$10,000 in next year's fiscal budget.
9. **Board of Review Appointments for January 2023 – December 2024:**

Recommendations: Board Members - Jim Lundy, Zach Amos, Don Glowicki and Alt: Brian Martineau.
MOTION/S: Hults/Soper to approve all of the recommendations. **MOTION APPROVED.**
10. **Budget Amendment and Adjustments: 2022-2023 General Fund and Fire Fund.**
 - **MOTION/S: Boisvert/Amos** to approve the amendment to the General Fund Budget in the amount of \$129,889. Roll Call Vote: Szymanski, Amos, Boisvert, Hults and Soper all voting Yes, 0 No **MOTION APPROVED.**
 - **MOTION/S: Boisvert/Soper** to approve the amendment to Fire Fund Budget in the amount of \$30,060. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.**

Budget Amendments and Adjustments continued.

- **MOTION/S: Boisvert/Szymanski** to approve the adjustments to the General Fund Budget in the amount of \$71,368. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.**
- **MOTION/S: Boisvert/Soper** to approve the adjustments to the Fire Fund Budget in the amount of \$36,020. Roll Call Vote: Boisvert, Hults, Soper, Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.**

11. Collection of 2023 Summer Property Tax Fee: Agreement with Schools for \$2.50/parcel.

- **MOTION/S: Szymanski/Amos** to approve the agreements with Elk Rapids Schools and Northwest Education Services for a collection fee of \$2.50 per parcel. Roll Call Vote: Hults, Soper, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**

12. Township Sewer: Construction Bills: Varnum Law: \$41,803.50 and Derman Law: 337.50: MOTION/S: Hults/Soper to approve the construction bills totaling \$42,141.00. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**

13. Closed Session: Discussion with Varnum Law. MOTION/S: Hults/Szymanski to go into closed session at 9:55 AM. **MOTION APPROVED.**

Back in Session: **MOTION/S: Boisvert/Amos** to come back into open session at 10:24 AM. **MOTION APPROVED.**

14. Island House Property: Property Transfer Agreement. Discussion with Attorney. Waiting on Mediation on Dec. 14th, 2022.

15. Attorney Report: As reported

16. Township Board Announcements and Correspondence:

- D. Amos and B. Thompson did the annual drive around to set road improvement priorities. They decided that S. Bayshore Drive (the Township portion) will be a priority for next year.
- Looking for a possible joint meeting with the Village Council on January 9th, 2023 at 3:00 pm.
- Boisvert stated that Elk Rapids Township is one of the townships involved in a re-count of ballots for Proposal 22-3 that will be held in Charlevoix Township on Tuesday December 13, 2022.
- Hults talked more about the window project at HERTHA.

Adjourned: 10:38 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting