

Elk Rapids Township Regular Meeting Minutes, February 13, 2023

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski and Trustee Matt Soper.

Absent: Trustee Richard Hults

Also Present: B. Derman, Chief Williamson, and 2 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** Anna Hall-New Antrim Co. Parks Director introduced herself.
R. Easton-Mattes Drive HOA.
3. **Approval of Meeting Agenda: MOTION/S: Boisvert/Soper** to approve the agenda as presented. **MOTION APPROVED.** (Hults is absent)
4. **Consent Agenda:**
 - A. January 9, 2023 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. 2022 Annual Zoning Report
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$42,650.00, Fire Fund - \$3,442.06**MOTION/S: Soper/Szymanski** to approve all the items on the Consent Agenda. Roll Call Vote: Soper, Szymanski, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.** (Hults is absent)
5. **Sheriff:** Undersheriff Hoch: As reported
County Commissioner: B. Hefferan: General update
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented
 - Chief's Annual Report
 - Fire Truck Replacement Plan
8. **Orchard View Condo Project; M. McKellar:** D. Amos wanted to put on record that Mr. McKellar is currently representing a group of Cairn Hwy property owners in a lawsuit against the Township. Mr. McKellar was following up on a Township zoning permit for the Orchard View Condominium project. C-Farm, Mr. McKellar's client, was working on some items for the permit, one of which included a Joint Maintenance Agreement (JMA) for the road with other property owners along Orchard View and Mattes Drive. Mr. Easton, representing the Mattes Drive HOA was present and stated that there has not been an agreement yet for the JMA and that three different HOA's will be involved. **MOTION/S: Soper/Amos to Table** this item until next month when our Zoning Administrator, Larry Nix will be available to discuss these issues with the applicant. Roll Call Vote: Szymanski, Amos, Boisvert and Soper all voting Yes, 0 No. **MOTION APPROVED.** (Hults is absent)
9. **Treasurer Szymanski: Retirement Letter/Newspaper Advertisement**
MOTION/S: Boisvert/Soper to acknowledge the retirement letter from Szymanski and thank him for his service. **MOTION APPROVED**

10. **Antrim County Road Commission:** Estimated Costs for Proposed Projects for 2023.
MOTION/S: Amos/Soper to approve the estimated costs of the road projects for 2023.
S. Bayshore Dr.- \$80,000: East and West Harbor Drives and Inwood Circle - \$6,500
Townline Rd - \$5,000: Roll Call Vote: Amos, Boisvert, Soper and Szymanski all voting Yes,
0 No. **MOTION APPROVED.** (Hults is absent)
The Birchwood Drive project estimated at \$44,000 will be held over until 2024
11. **Township Library Board Appointment:** Julia Amos – 4-year term ending 2026.
MOTION/S: Soper/Szymanski to approve reappointing Julia Amos to the Library Board for another four (4)
year term. (D. Amos recused himself from the vote because Julia is his wife). **MOTION APPROVED.**
12. **Township Sewer:** Construction Bills: B. Derman: \$1,575.00 and Varnum Law \$2,046.00.
MOTION/S: Amos/Szymanski to approve payments listed above. Roll Call Vote: Boisvert, Soper,
Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.** (Hults is absent).
13. **Sewer Use Rate Resolution 2023 – 8** (posted on elkrapids.com) The only change in the monthly sewer bill
for the Township is an additional .10 cents added to the Administration Fee, which is an annual increase for
Village utility billing costs. There is also a Trunkage Fee added for the Cairn Hwy sewer system that would
be charged to any parcel that wants to utilize the new sewer system but is not a part of the Cairn Hwy special
assessment district. **MOTION/S: Boisvert/Soper** to approve Resolution 2023-8. Roll Call Vote: Soper,
Szymanski, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.** (Hults is absent)
14. **Draft Budgets for 2023/2024 Fiscal Year:** A Budget Hearing is set for March 13, 2023 at 8:30 AM
(Just before the March Township Board meeting at 9:00 am). Copies of the draft budgets can be viewed at
the Township office on Bridge Street or on the Township website elkrapids.com.
15. **Attorney’s Report:** as reported
16. **Township Board Announcements and Correspondence:**
 - Treasurer Szymanski stated that the winter tax bills are due tomorrow, February 14th.
 - L. Shumate: Mentioned the updates at the Village
 - Amos mentioned that they are trying to pull together a joint meeting with the Village, Elk Rapids Township,
and some other surrounding Townships to see a presentation from the director of the Horse show in Acme to
show us what possibilities could come our way regarding development and commerce.

Adjourned:10:24 am