

Elk Rapids Township Regular Meeting Minutes, February 9, 2021

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Aaron Isenhart and Trustee Richard Hults

Also Present: B. Derman, Chief Williamson, and 2 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** S. Leassner: How can we make the Township meetings more accessible.
L. Shumate – Use of volunteers and who to contact if people would like to be a part of committees or boards for the Township. Boisvert stated she would talk to anyone interested and they can call the office at 264-9333.
3. **Approval of Meeting Agenda: MOTION/S: Isenhart /Hults** to approve the agenda as presented.
MOTION APPROVED.
4. **Consent Agenda:**
 - A. January 12, 2021 Meeting Minutes
 - B. Zoning Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$9,914.35, Fire Fund - \$16,604.06

MOTION/S: Hults/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Szymanski, Amos, Boisvert and Isenhart all voting Yes, 0 No **MOTION APPROVED.**
5. **Assessing**
 - Board of Review Appointments: Last meeting Amos stated that Glowicki would be the Alternate for the Board of Review but Glowicki will be a member and Brian Martineau will be the Alternate.
 - Resolution 2021-8: Approving Application for Exemption of Real and/or Personal Property Exemptions. This Application is to be attached to Resolution 2019-1 which adopts the procedures and policy for granting and removing Real and/or Personal Property Exemptions.
MOTION/S: Boisvert/ Hults to approve Resolution 2021-8. Roll Call Vote: Szymanski, Amos, Boisvert, Isenhart and Hults all voting Yes, 0 No **MOTION APPROVED.**
 - Resolution 2021-9: Approving Guideline, Asset Level Test & STC Application (Form 5737) for 2021 Poverty Exemptions. **MOTION/S: Isenhart /Hults** to approve Resolution 2021-9, Roll Call Vote: Amos, Boisvert, Isenhart, Hults and Szymanski all voting Yes, 0 No **MOTION APPROVED.**
6. **Sheriff Report:** As submitted. Also, another draft of the proposed Fireworks Ordinance was sent to Supervisor Amos for review.
7. **Ambulance Department:** MMR Report: As submitted
8. **Fire Department:** As presented.
 - The Fire Dept. was awarded the grant from the Grand Traverse Band of Ottawa and Chippewa Indians for a new compressor in partnership with Milton Township.

- At their Dept. Business Meeting officers were voted on: Vince Cooper – Captain (3 yr term) and Kyle Clark – Lieutenant (2 yr term). **MOTION/S: Isenhart /Szymanski** to approve these positions as submitted. **MOTION APPROVED.**

9. **Library Board Appointment:** Richard Hults (originally appointed to fill out Lund’s term)
- Supervisor Amos recommends reappointing Hults to the 4-year term ending Feb 2025.
- MOTION/S: Boisvert /Amos** to approve the recommendation for Hults to be reappointed to the Library Board for the 4-year term. **MOTION APPROVED.**
10. **Draft 2021 Budget** – For review
Hults questioned the anticipated revenue category and Szymanski explained.
Amos mentioned that there was also a change in the Assessing portion because we are done with the major field assessing project.
A Budget Hearing was set for Tuesday March 9th at 8:30 AM (just before the regular Township meeting) at 315 Bridge Street, Elk Rapids.
A copy of the proposed FY 2021/2022 can be found on the Township website elkrapids.com.
11. **RFP for Lawn and Ground Maintenance:** Maple Grove Cemetery: Three (3) quotes were received.
- Swift Lawn & Outdoor Services – Bid: \$85,705
 - Steve’s Lawn Care & Snow Removal LLC – Bid: \$27,900
 - Cuttin’ It Close Outdoor LLC – Bid: \$26,450
- MOTION/S: Hults/Amos** to accept the proposal from Cuttin’ It Close Outdoor and look at a three (3) year contract for an amount \$26,450 per year. More information is to be gathered. Roll Call Vote: Boisvert, Isenhart, Hults, Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.**
12. **Township Sewer:**
- The purchase of a generator for the lift station at the old Sportsman Club has been pushed to March due to availability. We’d like to start the process for another generator for the Maple Harbor lift station now due to the amount of time it takes to receive one.
 - The Township would like to plan another sewer informational meeting for property owners along Cairn Hwy sometime around Memorial Day but that will depend on any COVID 19 restrictions.
13. Attorney Report: As reported
14. Township Board Announcements and Comments:
- Boisvert stated the Agendas for future meetings will be posted on the website: elkrapids.com the Friday before each meeting so more people have access to them before the Township Board meets.
 - Szymanski said that the Assessment Notices will be going out near the end of February. These are not tax bills but don’t throw these away they show the taxable value and the State Equalized Value. There is also important information on the back of that form regarding Board of Review appeals.

Adjourned: 10:21 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting