

Elk Rapids Township Regular Meeting Minutes, March 10, 2022

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 1:00 pm. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Matt Soper, and Trustee Richard Hults

Also Present: B. Derman, Chief Williamson and 3 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** No public comment at this time
3. **Approval of Meeting Agenda: MOTION/S: Hults/Szymanski** to approve the agenda as presented.
MOTION APPROVED.
4. **Consent Agenda:**
 - A. February 8, 2022 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$31,968.25, Fire Fund - \$6,745.53

MOTION/S: Boisvert/Soper to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
5. **Year End Budget Adjustments: MOTION/S: Boisvert/Amos** to approve the Budget adjustments as presented. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
6. **Sheriff /Commissioner Report:** Reported as submitted
7. **Ambulance Department:** MMR – Report as submitted
8. **Fire Department:** Chief Williamson: Report as presented
9. **Elk Rapids Schools: Julie Brown:** Julie gave a quick presentation showing the current plans for the improvements and updates the bond issue is funding for the high school and the middle school.
10. **Island House Property:** The Township received a complaint/lawsuit from the Village of Elk Rapids regarding the Island House Property ownership.
11. **Township Sewer:** A request for bids for the proposed sewer project has been advertised with bids due back to the Township by March 30, 2022.
12. **Government Center:** Supervisor Amos met with Village Manager, B. Gruesbeck regarding several issues. Boisvert suggested that we re-create the building authority that would be made up of two Village representatives and two Township representatives to keep up with the on going needs and repairs of the Governmental Center.
13. **Meeting Dates for Fiscal Year 2022-2023: MOTION/S: Amos/Soper** to change the Township Board meetings from the 2nd Tuesday of each month to the 2nd Monday of each month at 9:00 am at the Governmental Center at 315 Bridge Street, Elk Rapids. A detailed schedule will be posted at the Governmental Center and on the Township website: elkrapids.com. **MOTION APPROVED.**

14. **Newspaper of Record:** Elk Rapids News: **MOTION/S: Hults/Szymanski** to approve the Elk Rapids News as the Township's newspaper of record. **MOTION APPROVED.**
15. **Salary Resolutions for the Fiscal Year 2022 - 2023**
 - A. **Resolution 2022-1:** Supervisor Salary (\$24,000, plus health stipend of \$4,800)
MOTION/S: Soper /Boisvert to approve Resolution 2022-1. Roll Call Vote: Szymanski, Amos, Boisvert, Hults and Soper all voting Yes, 0 No **MOTION APPROVED.**
 - B. **Resolution 2022-2:** Treasurer Salary (\$24,000, plus health stipend of \$4,800)
MOTION/S: Amos /Boisvert to approve Resolution 2022-2. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.**
 - C. **Resolution 2022-3:** Clerk Salary (\$27,000, plus health stipend of \$4,800)
MOTION/S: Szymanski/Amos to approve Resolution 2022-3. Roll Call Vote: Boisvert, Hults, Soper, Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.**
 - D. **Resolution 2022-4:** Trustee Salary (\$3,000 annual)
MOTION/S: Amos /Boisvert to approve Resolution 2022-4. Roll Call Vote: Hults, Soper, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
 - E. **Resolution 2022-5:** Staff Salary – Annual and Hourly
MOTION/S: Boisvert/Amos to approve Resolution 2022-5. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
16. **Resolution 2022-6: Appropriation Act for FY 2022 – 2023 Budget**
MOTION/S: Hults /Soper to approve Resolution 2022-6. Roll Call Vote: Szymanski, Amos, Boisvert, Hults and Soper all voting Yes, 0 No. **MOTION APPROVED.**
17. **Road Millage Renewal Proposal: Resolution 2022-7. MOTION/S: Soper /Szymanski** to approve Resolution 2022-7. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.** The Resolution and the ballot wording will be sent to the County to be placed on the ballot for the August 2nd Primary Election.
18. **Attorney Report:** As reported
19. **Closed Session – Legal Consultation: MOTION/S: Boisvert/Amos** to go into closed session under Section 8 (1)(e) of the Open Meetings Act, MCL 15.268(1)(e), to consult with our attorneys regarding trial or settlement strategy in connection with the following pending lawsuits: (1) Village of Elk Rapids v Elk Rapids Township, case No. 2022-9299-CH, filed in the Antrim County Circuit Court; and (2) Mueller, et al v. Township of Elk Rapids, MOAHR Docket No. 22-000031, filed in the Michigan Tax Tribunal. An open meeting would have detrimental financial effect of the litigation or settlement position of the Township. Roll Call Vote: Boisvert, Hults, Soper, Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.** The Board stepped into another room at 1:55 PM for closed session.

The Township Board returned from closed session and re-opened the meeting at 3:17 pm.

20. Township Board Announcements and Correspondence:

- Szymanski said that the special assessment software from BS&A should be installed next month.
- Delinquent taxes have been submitted to the County Treasurer for collection.
- Hults stated that the wooden trim inserts for the window frames at HERTH may be possible and will save the project a lot of money.
- Amos stated that the Board of Review will be meeting on Monday, March 14th from 9:00 am to 3:00 pm and then again on Tuesday, March 15th from 3:00 pm to 9:00 pm.

Adjourned: 3:23 pm

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting