

**Elk Rapids Township**  
**Regular Meeting Minutes, March 10, 2025**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Debbie Husband, Treasurer Kelly Jensen and Trustee Richard Hults.

**Absent:** Trustee Matt Soper.

**Also Present:** Judge Kevin Elsenheimer, Sheriff Hoch, Commissioner Hefferan, Chief Williamson, and 3 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** L. Polemitis- N. Bayshore resident interested in new sewer project.
3. **Approval of Meeting Agenda: MOTION/S: Jensen/Hults** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
  - A. February10, 2025 Meeting Minutes
  - B. Zoning Report – February 2025
  - C. Treasurers Report
  - D. Paying of the Bills: General Fund- \$43,212.54 Fire Fund - \$80,816.37**MOTION/S: Hults/Jensen** to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Jensen, Amos, and Husband all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
5. **Meeting Dates for F/Y 2025/2026:** Second Monday of each month at 9:00 AM. Schedule is posted at the Governmental Center and on the Township website. **MOTION/S: Jensen/Hults** to approve the scheduled dates. **MOTION APPROVED.**
6. **Newspaper of Record: MOTION/S: Amos/Jensen** to continue to use the Elk Rapids News as the newspaper of record. **MOTION APPROVED.**
7. **Salary Resolutions for the Fiscal Year 2025/2026**
  - A. Resolution 2025-2 Supervisor Salary (*\$30,000, plus health stipend of \$9,600*)  
**MOTION/S: Hults/Jensen** to approve Resolution 2025-2 for the Supervisor Salary and stipend.  
Roll Call Vote: Husband, Hults and Jensen all voting Yes, 0 No Amos abstained. (Soper is absent) **MOTION APPROVED.**
  - B. Resolution 2025-3, Treasurer Salary (*\$24,000, plus health stipend of \$9,600*)  
**MOTION/S: Amos/Husband** to approve Resolution 2025-3 for the Treasurer Salary and stipend.  
Roll Call Vote: Husband, Hults, Jensen and Amos all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
  - C. Resolution 2025-4, Clerk Salary (*\$34,000, plus health stipend of \$4,800*)  
**MOTION/S: Amos/Jensen** to approve Resolution 2025-4 for the Clerk Salary and stipend.  
Roll Call Vote: Hults, Jensen, Amos and Husband all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
  - D. Resolution 2025-5, Trustee Salary (*\$3,000, annual*) **MOTION/S: Amos/Jensen** to approve Resolution 2025-5 for the Trustee Salary. Roll Call Vote: Hults, Jensen, Amos, and Husband all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
  - E. Resolution 2025-6: Staff Salary: **MOTION/S: Jensen, Amos** to approve Resolution 2025-6 for Staff Salary. Roll Call Vote: Amos, Husband, Hults and Jensen, all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
8. **Resolution 2025-7: Appropriation Act for 2025-2026 Budget. MOTION/S: Amos/Hults** to approve Resolution 2025-7 – Appropriation Act for 2025-2026: Roll Call Vote: Hults, Jensen, Amos and Husband all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**
9. **Resolution 2025-8: Resolution for Earned Sick Time Act. MOTION/S: Jensen/Amos** to approve Resolution 2025-8 –Earned Sick Time Act. Roll Call Vote: Amos, Husband, Hults and Jensen, all voting Yes, 0 No (Soper is absent) **MOTION APPROVED.**

10. **Judge Kevin Elsenheimer:** Presented update on 13<sup>th</sup> Circuit Court, and trends of offenses he has been seeing in our area. New prosecutor at the County and the consolidation of the District Court system were also reported. Judge Charlie Hamlyn has expressed his support of the new Safety Building to Judge Elsenheimer. Beth Guntzviller in the audience expressed her concern of protecting our children from the current drug situation in the area.
  11. **Sheriff:** Sheriff Hoch: Report as presented – Discussed recent activity in the area.  
**Commission Report:** B. Hefferan: Reported on new director of COA, and status of new safety building.
  12. **Ambulance Department:** MMR report was presented.
  13. **Fire Department:** Chief Williamson: Presented update on the ISO rating, physical schedule and new truck expected delivery date of August 2025.
  14. **Update on North Bayshore Sewer addition:** Supervisor Amos gave a brief update regarding the bills and recent failure of control system that needed to be replaced. He advised all the bills are not in yet and the total will exceed the original estimate of \$50,000. Current bills were presented to be paid. **MOTION/S:** Jensen/Amos. Roll Call Vote: **MOTION APPROVED.**
  15. **Black Rocks Technology will be installing a new entry system.**
  16. **Township Policy is being redone and will be ready soon.**
  17. **New Deputy Treasurer Nancy Hammond.**
  18. **Attorney's Report:** T. Morgan was not present, Supervisor Amos read report.
  19. **Township Board Announcements and correspondence.** None.
- Adjourned: 10:48 am**

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Debbie Husband Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting