

Elk Rapids Township Regular Meeting Minutes, March 12, 2019

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski

Absent: Trustee Aaron Isenhart and Trustee Richard Hults

Also Present: B. Derman, Chief VanDenBerge, and 2 members in the audience

1. **Pledge of Allegiance**
2. **Public Comment:** none at this time
3. **Approval of Meeting Agenda: MOTION/S: Boisvert/Szymanski** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. February 12, 2019 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Assessor Report
 - D. Treasurers Report
 - E. Budget Adjustments for General Fund
 - F. Paying of the Bills: General Fund- \$12,356.34, Fire & Rescue Fund - \$8,311.64.

MOTION/S: Szymanski/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No (Isenhart and Hults are absent) **MOTION APPROVED.**

5. **Sheriff / Commissioner Report:** Report as submitted
6. **Ambulance Department: MMR:** Report as submitted. A new subsidy amount for the next five years for an amount of \$262,500 was received from MMR. The Board has acknowledged it and will wait for new documentation.
7. **Fire Department:** Chief VanDenBerge: Report as reported. This is the last meeting for Chief VanDenBerge. He is retiring after 10 years as Chief.
Policy Updates:
 - Replacement of Section 20: Policy on Fire Dept. Volunteers
 - Updated Section C – Fire Suppression
 - Updated Section D: Hazardous Conditions
 - New Policy on Fire Arms

MOTION/S: Boisvert/Amos to approve all of the policy updates as recommended. **MOTION APPROVED.**

Maple Grove Cemetery: The Township is working on ways to improve the cemetery. Performance Engineering was requested to help prepare a plan for the future that would include necessary updates, imaging, landscape repair, digitizing plots and irrigation. Once we have a plan in place the Township would like to go to the voters requesting a millage for strictly cemetery issues. **MOTION/S: Amos/Boisvert** to approve an amount of \$4,000 for Performance to create a plan. Roll Call Vote: Amos, Boisvert and Szymanski all voting Yes, 0 No (Isenhart and Hults are absent) **MOTION APPROVED.**

8. **Library Board Appointments:** Correction of term on the Library Board: Richard Hults to fill the term of Jane Lund. The wrong time limit was mentioned as part of the motion during the February meeting. **MOTION/S: Boisvert/Szymanski** to approve the appointment of Richard Hults to the Library Board to fulfill the term of Jane Lund through February 2021. **MOTION APPROVED.**
9. **Township Sewer:** B. Muma from Performance mentioned some maintenance items that should be looked at in the coming year.
10. **Township Park:** B. Derman mailed letters to the heirs for the Wilcox Park property and has had contact with one of them regarding the subject of deeding the property, free of restrictions, back to the Township. The family is checking some options and will get back to Derman. The Board agreed that an answer by the April meeting would work.
11. **Acme to Charlevoix Trail Update:** After many open houses and public presentations, the trail committee hopes to present the preliminary design plans for the trail to the Village, the Township and County Boards later in April or May.
12. **Attorney Report:** As reported.
13. **Township Board Announcements and Comments:**
 - Szymanski: Township Tax information is on line at elkrapids.com under “Ask about my property taxes”.
 - Elk Rapids Twp Board of Review will be meeting on March 13th from 9:00 am to 3:00 pm and on March 14th from 3:00 pm to 9:00 pm.
 - Resolution from the Antrim County Board regarding Common Merganser Control Program.

Adjourned: 10:03 AM

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting