

## **Elk Rapids Township Regular Meeting Minutes, March 13, 2018**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski,

**Absent:** Trustee Richard Hults and Trustee Aaron Isenhart

**Also Present:** B. Derman, Fire Chief VanDenBerge, B. Muma and 3 members in the audience

1. **Pledge of Allegiance**
2. **Public Comment:** T. Yocum provided the Board with a District Library update
3. **Approval of Meeting Agenda:** Boisvert stated that there were two changes to the agenda. Under item # 9 B. the Construction Bills Total was updated to \$9,494.50, and it was suggested to move item #13-Milton Township Parks up to follow the Consent Agenda,  
**MOTION/S: Boisvert/ Amos** to approve the agenda as amended. Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No (Hults and Isenhart are absent) **MOTION APPROVED.**
4. **Consent Agenda:**
  - A. February 13, 2018 Meeting Minutes
  - B. February 13, 2018 Special Meeting Minutes
  - C. Zoning Administrator's Report
  - D. Assessor Report
  - E. Treasurers Report
  - F. Paying of the Bills: General Fund- \$11,808.30, Fire & Rescue Fund - \$9,487.25

**MOTION/S: Szymanski/Amos** to approve all the items on the Consent Agenda. Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No. (Hults and Isenhart are absent) **MOTION APPROVED.**
5. **Milton Township Parks:** Bob Kingon  
**MOTION/S: Boisvert/Amos** to draft a letter of support and agreement to provide \$100 a year over a four (4) year period toward maintenance for the new waterfront park.  
Discussion: this agreement with Milton Township will demonstrate the intergovernmental cooperation for items like this park, fire and rescue services and future sanitary sewer services and how both municipalities are working together for the sake of the community as a whole. Roll Call Vote: Boisvert, Szymanski, and Amos all voting Yes, 0 No. **MOTION APPROVED.**
6. **Sheriff/Commissioner Report:** Sheriff report as submitted
7. **Ambulance Department: MMR:** Report as submitted
8. **Fire Department:** Chief VanDenBerge: Report as presented
  - A. Fire Truck Loan Payoff: Treasurer Szymanski calculated the funds available in the Fire and Ambulance fund and stated that the Township could save \$16,400 in interest if we paid off the current fire truck loan in the approximate amount of \$117,927.17.  
**MOTION/S: Szymanski/Boisvert** to approve the loan payoff for the fire truck. Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No. **MOTION APPROVED.**
9. **HERTHA Report:** No report at this time.

**10. Township Sewer:**

- A. Resolution 2018-9:** Revised Sewer Use and Rates (Replacing Resolution #2018-7)  
**MOTION/S: Boisvert/Amos** to approve the Sewer Use and Rate Resolution 2018-9. Roll Call Vote: Amos, Boisvert and Szymanski all voting Yes, 0 No. **MOTION APPROVED**
- B. Construction Bills:** Total \$ 9,494.50  
**MOTION/S: Boisvert/Szymanski** to approve payment of the construction bills in the amount of \$9,494.50. Roll Call Vote: Boisvert, Szymanski and Amos all voting Yes, 0 No. **MOTION APPROVED**
- C. Maple Harbor Sewer Project Update:** B. Muma said construction on the new sewer system is lined up and they are waiting for the DEQ permit which should come in very soon. Boisvert said that a mailing will be going out to all the property owners with updates along with a copy of the rate resolution that was just passed.
- D. Birch Lake Sewer Maintenance:** The sewer pump station and some main lines have recently been pumped out and cleaned. Estimates were received for some maintenance on more manhole structures on the system but those costs may change once the weather provides a better opportunity for evaluation.

**11. Meeting Dates for Fiscal Year 2018/2019:**

Meetings still set for the 2nd Tuesday of each month at 9:00 AM.

**MOTION/S: Boisvert/Amos to approve the Meeting Dates for the Fiscal Year 2018/2019. MOTION APPROVED**

**12. News Paper of Record: Elk Rapids News:**

**MOTION/S: Szymanski/Boisvert** to approve keeping the Elk Rapids News as the paper of record.  
**MOTION APPROVED**

**13. Salary Resolutions for the Fiscal Year 2018/2019**

- A. Resolution 2018-1:** Supervisor Salary - \$24,000 per year (*last increase was 2015*)  
**MOTION/S: Szymanski/Boisvert to approve Resolution 2018-1**  
Roll Call Vote: Boisvert, Szymanski and Amos all voting Yes, 0 No. **MOTION APPROVED**
- B. Resolution 2018-2:** Treasurer Salary - \$24,000 per year (*last increase was 2015*)  
**MOTION/S: Boisvert/Amos to approve Resolution 2018-2**  
Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No. **MOTION APPROVED**
- C. Resolution 2018-3:** Clerk Salary - \$27,000 per year (*last increase was 2015*)  
**MOTION/S: Amos/Szymanski to approve Resolution 2018-3**  
Roll Call Vote: Amos, Boisvert and Szymanski all voting Yes, 0 No. **MOTION APPROVED**
- D. Resolution 2018-4:** Trustee Salary - \$2,000 per year (*last increase was 2015*)  
**MOTION/S: Amos/Szymanski to approve Resolution 2018-4**  
Roll Call Vote: Boisvert, Szymanski, and Amos all voting Yes, 0 No. **MOTION APPROVED**
- E. Resolution 2018-5:** Staff Salary – Annual and Hourly  
**MOTION/S: Szymanski/Amos to approve Resolution 2018-5**  
Roll Call Vote: Szymanski, Amos and Boisvert all voting Yes, 0 No. **MOTION APPROVED**

- 14. Antrim County Road Commission:** Recommendations for Road Projects this Year.  
Estimates were received from Burt Thompson of the County Road Commission for improvements for the following roads in the Township: Clearwater Point, Shore Drive, Lakeview Road, Townline Road, East and West Harbor Drive and Inwood Circle. **MOTION/S: Szymanski/Amos** to approve the recommendation of improvements to Township roads in the estimated amount for the Township share totaling \$155,700.  
Roll Call Vote: Amos, Boisvert and Szymanski all voting Yes, 0 No. **MOTION APPROVED**
- 15. MDEQ Tire Grant Approval:** Notice was given to the Township that the grant application for tire removal from Sportsman Club site was approved by the MDEQ in the amount of \$6,000.
- 16. Attorney Report:** As presented
- 17. Township Board Announcements and Comments:**

  - The Township received a “No Further Action” letter from the DEQ this month for the cleanup at the Sportsman Club. We believe there will be Final Closure document yet to come to show that the cleanup process has been completed.
  - March Board of Review will be held Wednesday, March 15<sup>th</sup> from 9:00 am to 3:00 pm and then again on Thursday, March 16<sup>th</sup> from 3:00 pm to 9:00 pm.
- 18. Adjourn: 10:18 am**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting