

Elk Rapids Township Regular Meeting Minutes, March 13, 2023

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Matt Soper and Trustee Richard Hults

Also Present: B. Derman, Chief Williamson, and 7 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** None at this time.
3. **Approval of Meeting Agenda: Hults/Boisvert** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. February 13, 2023 Meeting Minutes
 - B. Zoning Administrator's Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$13,166.19, Fire Fund - \$8,035.77

MOTION/S: Soper/Szymanski to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Szymanski, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
5. **Year End Budget Adjustments:**
 - General Fund- \$26,936, **MOTION/S: Hults/Boisvert** to approve the year end budget adjustments for the General Fund as recommended. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
 - Fire Fund- \$5,831, **MOTION/S: Hults/Soper** to approve the year end budget adjustments for the Fire Fund as recommended. Roll Call Vote: Szymanski, Amos, Boisvert, Hults and Soper all voting Yes, 0 No **MOTION APPROVED.**
6. **Sheriff:** Sheriff Bean: As reported
County Commissioner: B. Hefferan: General update
7. **Ambulance Department:** MMR – Report as submitted
8. **Fire Department:** Chief Williamson: Report as presented
9. **Orchard View Condo Project:** *Tabled from last meeting.* Waiting for L. Nix to review a draft of the joint maintenance agreement for the roads. Mr. Easton (MDHOA) was present and said that he hopes to have the documentation of the management agreement within a week or two.
MOTION/S: Hults/Soper to extend this subject as Tabled for another 30 days. **MOTION APPROVED.**
10. **Township Insurance: Greg Burroughs – Peterson McGregor:** Mr. Burroughs presented a proposal to the Township for insurance through Peterson McGregor. Amos and Hults had met with Mr. McGregor at an earlier time to discuss the options and requested Mr. McGregor come present his proposal to the Board. The coverage offered was mostly the same as our current provider, PAR Plan, except the cost was less, the coverage itself was the same or better and he made sure to include Cyber liability coverage.
MOTION/S: Amos/Soper to move forward today with the proposal as presented but review leases, building values and personal property so things can get updated. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.**

11. **Township Sewer: Construction Bills: \$72,038.25**

- Matt's Underground - \$56,123.75, Performance Eng. - \$14,227.00
B. Derman: \$525.00 and Varnum Law \$1,162.50.

MOTION/S: Soper/Boisvert to approve payments listed above. Roll Call Vote: Boisvert, Soper, Szymanski Amos and Hults all voting Yes, 0 No **MOTION APPROVED.**

12. **Meeting Dates for Fiscal Year 2023/2024:**

- Second Monday of each month at 9:00 AM at the Governmental Center. **MOTION/S: Soper/Hults** to approve the meeting dates for the next fiscal year. The schedule is posted at the Governmental Center and on the website: elkrapids.com.

13. **Newspaper of Record: Elk Rapids News. MOTION/S: Hults/Boisvert** to approve the Elk Rapids News as the newspaper of record. **MOTION APPROVED.**

14. **Salary Resolutions for the Fiscal Year 2023/2024**

- A. Resolution 2023-2: Supervisor Salary (\$24,000, plus health stipend of \$4,800), **MOTION/S: Hults/Soper** to approve Resolution 2023-2. Roll Call Vote: Hults, Soper, Szymanski, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
- B. Resolution 2023-3, Treasurer Salary (\$24,000, plus stipend of \$4,800), **MOTION/S: Soper/Boisvert** to approve Resolution 2023-3. Roll Call Vote: Soper, Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
- C. Resolution 2023-4, Clerk Salary (\$27,000 plus health stipend of \$4,800), **MOTION/S: Szymanski/Amos** to approve Resolution 2023-4. Roll Call Vote: Szymanski, Amos, Boisvert, Hults and Soper all voting Yes 0 No **MOTION APPROVED.**
- D. Resolution 2023-5, Trustee Salaries (\$3,000, annual) **MOTION/S: Boisvert/Szymanski** to approve Resolution 2023-5. Roll Call Vote: Amos, Boisvert, Hults, Soper and Szymanski all voting Yes, 0 No **MOTION APPROVED.**
- E. Resolution 2023-6, Staff Salary – Annual and Hourly. **MOTION/S: Boisvert/Amos** to approve Resolution 2023-6. Roll Call Vote: Boisvert, Hults, Soper, Szymanski and Amos all voting Yes, 0 No. **MOTION APPROVED.**

15. **Resolution 2023-7 Appropriation Act for 2023-2024 Budget. MOTION/S: Szymanski/Boisvert** to approve Resolution 2023-7. Roll Call Vote: Hults, Soper, Szymanski, Amos and Boisvert all voting Yes, 0 No. **MOTION APPROVED.**

16. **Attorney's Report:** as reported

17. **Township Board Announcements and Correspondence:**

- **MOTION/S: Amos/Soper** to have Hults and Szymanski go through the applications for the interim Treasurer then narrow it down to two candidates to bring in front of the Board at a special meeting or at the next regular Board meeting. **MOTION APPROVED.**

Adjourned: 11:19 am