

Elk Rapids Township Regular Meeting Minutes, March 9, 2021

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski and Trustee Aaron Isenhart **Absent:** Trustee Richard Hults

Also Present: B. Derman, Chief Williamson, and 4 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** S. Leassner: Would like to see meetings more available to the public.
3. **Approval of Meeting Agenda: MOTION/S: Isenhart /Amos** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. February 9, 2021 Meeting Minutes
 - B. Zoning Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- \$7,725.99 Fire Fund - \$36,075.05

MOTION/S: Boisvert/Isenhart to approve all the items on the Consent Agenda. Roll Call Vote: Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No (Hults absent) **MOTION APPROVED.**
5. **Sheriff Report:** As submitted, also discussed the current draft of the proposed Fireworks Ordinance.
6. **Ambulance Department:** MMR Report: As submitted
7. **Fire Department:** Chief Williamson: As presented.
8. **Audit Proposal: Baird, Cotter & Bishop:** This was the only proposal received but we were happy to see that this firm does the audits for several other townships in the area.
MOTION/S: Szymanski/Boisvert to approve the Baird, Cotter & Bishop proposal for auditing for a three-year term, with an option to roll into five years. Roll Call Vote: Szymanski, Amos, Boisvert and Isenhart all voting Yes, 0 No (Hults absent) **MOTION APPROVED.**
9. **Fire Works Ordinance 2021-1**

This draft ordinance was fine tuned by our Zoning Administrator Larry Nix. It follows the State regulations but is stated as simple as possible. **MOTION/S: Amos/Szymanski** to approve Fire Works Ordinance 2021-1. Roll Call Vote: Amos, Boisvert, Isenhart and Szymanski all voting Yes, 0 No (Hults absent) **MOTION APPROVED.** A copy of this ordinance can be found on our website: elkrapids.com.
10. **Orchard View Condominiums:** L. Nix and M. McKellar:
MOTION/S: Isenhart/Szymanski to grant preliminary approval for the Orchard View Condominium project located on Tax Parcel No. 05-06-033-002-52 with the following conditions:
 - The layout and lot sizes shall not be adjusted from the submitted plans unless determined by the Zoning Administrator to be necessary for compliance with zoning standards or due to other site adjustments. In no event shall undersized lots be considered acceptable.
 - Residential development on the 9 site condo units shall be consistent with the standards of the Elk Rapids Township Zoning Ordinance including associated accessory buildings.

- The applicant will be responsible to address all aspects of Section 2.19 Private Road Regulations for review by the Zoning Administrator and/or Township Engineer prior to submission for Final Approval by staff (Zoning Administrator, Township Attorney and Township Engineer).
 - Prior to the start of construction of the proposed private road and detention pond, the applicant will establish a financial guarantee for the construction of the private road and the detention pond plus an escrow amount equal to 25% of the construction cost to cover Township costs associated with the overview of the construction. The financial guarantee amount, and type shall be proposed by the applicant and approved by the Township Attorney and Township Zoning Administrator.
 - The applicant will be responsible to provide a final draft copy of the Master Deed, By-Laws and Exhibit B documents for review prior to recording with Antrim County as required by law. The applicant will also be responsible to provide the Township with one copy of the recorded condo documents.
 - The Final Approval of the Orchard View Condominium project will be the responsibility of the Township Attorney, Township Zoning Administrator and Township Engineer. In the event there is a question regarding the approval, the approval may be referred to the Township Board for final action.
 - All utilities shall be constructed underground.
 - The applicant shall try again for the completion of a private road agreement to assure the long-term maintenance and upkeep of Orchard View Drive and Elk Vista Court. This condition understands there have been multiple attempts and agreements have been proposed to third party property owners with no contracts or settlements made. The Township may need to help achieve this.
 - The applicant shall be responsible for the final overlay of asphalt on Orchard View Drive as determined by the Zoning Administrator in 2015. This would be accomplished after the last Zoning Permit was issued or five (5) years from the date of approval. . **Motion Approved** (Hults absent)
11. **Township Sewer:** The Township would like to plan another sewer informational meeting for property owners along Cairn Hwy for Thursday June 3rd 2021 at 6:00 PM. Notices will go out.
12. Meeting Dates for Fiscal Year 2021/2022: **MOTION/S: Isenhart/Boisvert** to continue to hold Township Board meetings on the 2nd Tuesday of each month at 9:00 AM at the Governmental Center at 315 Bridge Street, Elk Rapids. **MOTION APPROVED.**
13. Newspaper of Record: **MOTION/S: Szymanski/Isenhart** to continue to use the Elk Rapids News. **MOTION APPROVED.**
14. Salary Resolutions for the Fiscal Year 2021/2022
- 2021-2: Supervisor Salary: \$24,000 plus health stipend of \$4,800 (same as last year) **MOTION/S: Isenhart /Szymanski** to approve Resolution 2021-2. Roll Call Vote: Boisvert, Isenhart, Szymanski and Amos all voting Yes, 0 No **Motion Approved** (Hults absent)
 - 2021-3: Treasurer Salary: \$24,000 plus health stipend of \$4,800 (same as last year) **MOTION/S: Boisvert/Amos** to approve Resolution 2021-3. Roll Call Vote: Isenhart, Szymanski, Amos and Boisvert all voting Yes, 0 No **Motion Approved** (Hults absent)

14. Salary Resolutions for the Fiscal Year 2021/2022 *continued*
 - 2021-4: Clerk Salary: \$27,000 plus health stipend of \$4,800 (same as last year)
MOTION/S: Amos/Szymanski to approve Resolution 2021-4. Roll Call Vote: Szymanski, Amos, Boisvert and Isenhart all voting Yes, 0 No **Motion Approved** (Hults absent)
 - 2021-5: Trustee Salary: \$3,000
MOTION/S: Boisvert /Amos to approve Resolution 2021-5. Roll Call Vote: Amos, Boisvert, Isenhart and Szymanski all voting Yes, 0 No **Motion Approved** (Hults absent)
 - 2021-6: Staff Salary – Annual and Hourly.
MOTION/S: Szymanski/Amos to approve Resolution 2021-6. Roll Call Vote: Boisvert, Isenhart, Szymanski, and Amos all voting Yes, 0 No **Motion Approved** (Hults absent)
15. Resolution 2021-7: Appropriation Act for 2021 – 2022 Budget: **MOTION/S: Boisvert/Isenhart** to approve Resolution 2021-7. Roll Call Vote: Isenhart, Szymanski, Amos, Boisvert all voting Yes, 0 No **Motion Approved.**
16. Resolution 2021-10: Township Board Representatives – District Library
MOTION/S: Amos/Szymanski to approve Resolution 2021-10. Roll Call Vote: Szymanski, Amos, Boisvert and Isenhart all voting Yes, 0 No. **Motion Approved** (Hults absent)
17. Attorney Report: As reported
18. Township Board Announcements and Comments:

Adjourned: 10:39 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting