

**Elk Rapids Township
Regular Meeting Minutes, April 13, 2021**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski and Trustee Richard Hults **Absent:** Trustee Aaron Isenhart

Also Present: B. Derman, Chief Williamson, Commissioner Boettcher and 3 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** none
3. **Approval of Meeting Agenda: MOTION/S: Boisvert/Hults** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. March 9, 2021 Meeting Minutes
 - B. March 9, 2021 Budget Hearing Minutes
 - C. Zoning Report
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$12,550.95 Fire Fund - \$2,170.64

MOTION/S: Hults/Szymanski to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**
5. **Sheriff Report:** Report as submitted. No Report at this time by Commissioner Boettcher
6. **Ambulance Department:** S. Meyer, MMR Report as submitted and an update on MMR's new position in Traverse City (took over what was formerly NorthFlight) and their partnership with Munson Healthcare. Meyer will send a copy of a PowerPoint presentation for people to view.
7. **Fire Department:** Chief Williamson: As presented.
8. **Zoning Administrator and Planning Services: Larry Nix: MOTION/S: Boisvert/Szymanski** to approve renewal of the Zoning Administrator's Contract for a period of four (4) years. Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**
9. **Antrim County Agreement-Tax and Assessing Services: MOTION/S: Boisvert/Hults** to approve a Letter of Agreement with Antrim County regarding tax and assessing services. Roll Call Vote: Amos, Boisvert, Hults and Szymanski all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**
10. **Resolution 2021-11: Updated Guideline Resolution for Poverty Exemption**
MOTION/S: Hults/Szymanski to approve Resolution 2021-11. Roll Call Vote: Boisvert, Hults, Szymanski and Amos all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**
11. **American Waste Agreement: MOTION/S: Boisvert/Hults** to approve the schedule and the cost to American Waste for the Township Clean-Up Day set for Saturday May 15, 2021 from 8:00 am to 12:00 noon. Roll Call Vote: Hults, Szymanski, Amos and Boisvert all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**

12. **Tax Tribunal Petition:** A Tax tribunal case is set for January 2022. The Township will need to update an appraisal that was completed on the property because it was based on 2019 tax figures but the owner has now appealed the 2020 taxes also. An updated appraisal will be more accurate. **MOTION/S: Szymanski/Hults** to approve the cost for an updated appraisal. Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**

13. **Township Sewer:** The Township would like to plan another sewer informational meeting for property owners along Cairn Hwy for Thursday June 3rd 2021 at 6:00 PM. Notices will go out.

Amos would like to get an order in for a generator for the Maple Harbor pump station. **MOTION/S: Boisvert/Amos** to approve ordering a generator through North Country Power for a cost not to exceed \$10,000. Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Isenhart absent) **MOTION APPROVED.**

14. **Attorney Report:** As reported

15. **Township Board Announcements and Comments:**

- Boisvert stated that due to thawing ground conditions Maple Grove Cemetery will begin scheduling burials next week as needed.
- Szymanski said that the audit for the 2020/2021 fiscal year is set for May 19 and 20.
- Hults stated that the HVAC contract with Temperature Control for the Governmental Center is complete but documentation clean-up is in process.
- Hults also mentioned that the District Library Building Committee is working on the lease agreement with the Village.

Adjourned: 10:24 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting