

## **Elk Rapids Township Regular Meeting Minutes, May 8, 2023**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Weber, Trustee Richard Hults, and Trustee Matt Soper

**Absent:** 0

**Also Present:** B. Derman, Chief Williamson, L. Nix and 5 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** K. Simpson-Island House Deed
3. **Approval of Meeting Agenda: Hults/Weber** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
  - A. April 10, 2023 Meeting Minutes
  - B. Zoning Administrator's Report
  - C. Treasurers Report
  - D. Paying of the Bills: General Fund- \$36,761.32, Fire Fund - \$5,468.05

**MOTION/S: Soper/Weber** to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Weber, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.**

5. **Antrim County Drain Commissioner: Leslie Meyers**

Leslie introduced herself and talked about the Elk Rapids Dam. She discussed an updated emergency plan a hydrology study, tornado sirens for Villages within the County, and about a County wide Hazard Mitigation Plan.
6. **Sheriff:** Under Sheriff Hoch: Introduction of Nathan Minidis who just graduated from the Academy and Deputy Lewis. Marine Boats have been ordered. Sheriff report was summarized.  
**County Commissioner:** B. Hefferan: General update, Antrim County Facade Project
7. **Ambulance Department:** MMR – Report as submitted
8. **Fire Department:** Chief Williamson: Report as presented  
Discussed getting rid of an old ambulance.
9. **Island House Quit Claim Deed and Affirmance of Indemnity of Obligations**

The quit claim deed was presented to the Village Council at their May 2<sup>nd</sup> 2023.
10. **HERTHA:** Window Project: Invoice \$20,000: K. Morris and T. Reisig discussed the window project and mentioned two local contractors that were going to be working on the project. Weber would like to look at the agreement before payment is made.
11. **Alden Bank Account:** M. Weber: Due to unnecessary hurdles to update signature cards at Huntington Bank Weber suggested moving the funds for Bass Lake and the Township Road to Alden Bank.  
**MOTION/S: Weber/Hults** to approve moving the funds from Huntington to Alden. Roll Call Vote: Soper, Weber, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**

12. **Planning Commission: Physical Inventory:** Shen Smith, Planning Chairman would like to organize a van trip around the area for the Commission so they can see the properties they have been discussing. Amos said this is a good idea because they are currently working on the Master Plan.
13. **Orchard View Condo Project:** M. McKellar: *Tabled from last meeting.*  
Mr. McKellar is looking for approval of a Land Use Permit. Zoning Administrator L. Nix stated in an email that Mr. McKellar properly answered our concerns and addressed our issues.  
**MOTION/S: Soper/Hults** to grant authorization to the Zoning Administrator to issue a zoning permit once all financial material has been submitted, checked and approved by the Attorney, Engineer and Zoning Administrator consistent with the correspondence related to the financial guarantee for this project. Roll Call Vote: Weber, Amos, Boisvert, Hults and Soper all voting Yes, 0 No. **MOTION APPROVED.**
14. **Township Sewer:**
  - R. Lewis (interim Village Manager): REU Purchase for WWTP Capacity: Lewis showed the Board a breakdown of the bond debt schedule for the WWTP and what the cost would be now for the Township to purchase REU's based on Township flow capacity going into the plant, which is currently .034% of the total plant flow. Based on that, the cost per REU for the Township would be \$1,049. Lewis would propose that the Township pay as much up front in full as soon as possible then pay the rest over a 5-year period when we pay our share of the annual principal. He will also propose the same solution to the Village Council.  
**MOTION/S: Soper/Hults** to have M. Zimmerman put together an updated agreement for REU's documenting the information from Lewis purchasing 70 REU's partially up front and then the balance over the next five years with no interest. Roll Call Vote: Amos, Boisvert, Hults, Soper and Weber all voting Yes, 0 No **MOTION APPROVED.**
  - Sewer O/M Bill: Varnum Law: \$340: **MOTION/S: Weber/Soper** to approve payment for Varnum from the Sewer O/M fund. Roll Call Vote: Boisvert, Hults, Soper, Weber and Amos all voting Yes, 0 No **MOTION APPROVED.**
  - Construction Bills: Matt's Underground-\$106,420.01, Performance Engineering-\$2,305.00 and W. Derman-\$112.50 all totaling \$108,837.51. **MOTION/S: Boisvert/Weber** to approve payment in the amount of \$108,837.51 from the Construction Fund. Roll Call Vote: Hults, Soper, Weber, Amos and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
15. **Nakwema Trail:** Boisvert mentioned that Tart Trails and Top of Michigan Trails are having a gathering at Townline Cidrerworks on Thursday June 15<sup>th</sup> from 5:00 to 7:00 pm to focus on the Maple Bay to Elk Rapids segment of the Nakwema Trailway.
16. **Attorney's Report:** as reported: Derman stated in his report that the deadline for connecting to the Cairn Hwy Sewer before the benefit charge of \$4,000 starts up is June 30, 2024. It was advertised on November 24, 2022 that the sewer was completed and ready for connection and that beginning January 1 2023 properties have 18 months to make their connection.

**17. Township Board Announcements and Correspondence:**

- Traverse City Horse Shows: Meet and Greet/Presentation May 25<sup>th</sup> at 5:30 at 315 Bridge St.
- Village Updates: L. Shumate
- Green ER Super Recycling: Sat. May 13, 9 am-3pm at Elk Rapids Recycling Center
- Antrim Co, Household Hazardous Waste: Sat. June 10, 8am-12pm. DPW Lake St.

**Adjourned: 11:23 am**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting