

Elk Rapids Township
Regular Meeting Minutes, June 12, 2023

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Weber, Trustee Richard Hults, and Trustee Matt Soper

Absent: 0

Also Present: B. Derman, Chief Williamson, and 4 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** L Prentice: Water Quality, Tax Tribunal and Master Plan
3. **Approval of Meeting Agenda: MOTION/S: Hults/Weber** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
 - A. May 8, 2023 Meeting Minutes
 - B. May 24, 2023 Special Meeting Minutes
 - C. Zoning Administrator's Report
 - D. Treasurers Report
 - E. Paying of the Bills: General Fund- \$19,894.23, Fire Fund - \$146,087.74

MOTION/S: Soper/Weber to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Weber, Amos, and Boisvert all voting Yes, 0 No **MOTION APPROVED.**
5. **County Commissioner:** B. Hefferan: Update on the Antrim County Facade Project. Hefferan also talked about Miles for Memories-Help Home Personal ID Program: ID Bracelets with a QR Code to assist loved ones with Dementia or Autism return home safely.

Sheriff: Under Sheriff Hoch: Hoch talked about the drug and opioid problems in the County and that the issues are increasing; even in our township.
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented. Williamson talked about taking training on car seat installation. A grant would pay for the class and he would be one of the few in the northern area who be qualified in this.
8. **Zoning Ordinance Amendment 2023-1:** This would amend Chapter 8, R-2 Residential-One Family and Two-Family Zone by adding Section 8.08, conversion of an existing Permitted or Special Exception Use. B. Derman – The Planning Commission approved this resolution then sent it to the County. It was reviewed and passed by the County at a Special Meeting held June 6th , 2023.
MOTION/S: Soper/Hults to approve Zoning Amendment 2023-01. Roll Call Vote: Soper, Weber, Amos, Boisvert and Hults all voting Yes, 0 No **MOTION APPROVED.**
9. **Letter of Support for the Village:** RAP 2.0 Funding for Ames Street Streetscape.
MOTION/S: Boisvert/Weber to approve the letter of support. **MOTION APPROVED.**

10. **Township Fixed Asset Capitalization Policy:** Auditors suggested that the Township increase our fixed asset capitalization policy from \$5,000 to \$10,000. **MOTION/S: Boisvert/Soper** to update the policy from \$5,000 and to \$10,000. Roll Call Vote: Weber, Amos, Boisvert, Hults and Soper all voting Yes, 0 No **MOTION APPROVED.**

11. **Antrim County Road Commission:** At a Special Township Board meeting held on May 24, 2023 the Board approved an estimated \$80,000 improvement at S. Bayshore Drive. Payment of \$60,000 is being made. There has been an addition to the project of 150ft of asphalt on the Village side to match up, at an estimated cost of \$7,000. The overall project should still come in at \$80,000 or less.

12. **Township Sewer:**
 - Sewer O/M Bill: Performance Engineering: Invoice #1327 in the amount of \$520.00: **MOTION/S: Hults/Soper** to approve an amount of \$520.00 for Performance from the Sewer O/M fund. Roll Call Vote: Amos, Boisvert, Hults, Soper, and Weber all voting Yes, 0 No **MOTION APPROVED.**
 - Sewer Service Agreement Between the Village of Elk Rapids and Elk Rapids Township: **MOTION/S: Boisvert/Weber** to approve signing the Sewer Service Agreement Between the Village of Elk Rapids and Elk Rapids Township. Roll Call Vote: Boisvert, Hults, Soper, Weber, and Amos all voting Yes, 0 No **MOTION APPROVED.**

13. **Nakwema Trail:** Holding Easements.
Discussion regarding any liability that may go along with easements for the trail and what stage the plans are at for the Township portion of the trail. Boisvert will contact Clark and Calcutt from the Nakwema Trail to set up a presentation for the Board to see where the project is at.

14. **Attorney's Report:** as reported:
Derman stated in his report that the deadline for connecting to the Cairn Hwy Sewer before the benefit charge of \$4,000 starts up is June 30, 2024. It was advertised on November 24, 2022 that the sewer was completed and ready for connection and that beginning January 1 2023 properties have 18 months to make their connection.

15. **Township Board Announcements and Correspondence:**
 - Village Updates: L. Shumate
 - Hults: The three windows for HERTHA have been produced and should be put in place soon.
 - District Library: Negotiations are on going to secure some property
 - Weber said he is working on cash management

Adjourned: 10:41 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting