

Elk Rapids Township Regular Meeting Minutes, June 9, 2020

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski and Trustee Richard Hults

Absent: Trustee Aaron Isenhart:

Also Present: B. Derman, Chief Williamson, Sheriff Bean, Commissioner Boettcher and 2 members in the audience.

1. Pledge of Allegiance
2. Public Comments: S. Castronovo – Fire works
3. Approval of Meeting Agenda: **MOTION/S: Szymanski/Hults** to approve the agenda as presented.
MOTION APPROVED.

4. Consent Agenda:
 - A. May 12, 2020 Meeting Minutes
 - B. Zoning Report
 - C. Treasurers Report
 - D. Paying of the Bills: General Fund- 21,355.99, Fire Fund - \$17,156.84

MOTION/S: Hults/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Szymanski, Amos, Boisvert and Hults all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**

5. Sheriff Report: Sheriff Bean – addressed the fireworks question and COVID19 enforcement questions. Commissioner Report: Ed Boettcher – County intentions if tax collections are extended.
6. Ambulance Department: MMR Report: As submitted
7. Fire Department: Chief Williamson: As reported:
 - **MOTION/S: Boisvert/Szymanski** to approve the reinstatement of Andrew Gildersleeve to the Department. **MOTION APPROVED.**
8. Mark Stone: Antrim County Drain Commissioner: Addressed the recent dam failure in Midland and assured us that similar issues would be very remote with the Elk Rapids dam due to the type and size of the dam. Stone also talked about lake levels in Elk Lake and possible sediment build up along the channel to Torch Lake.
9. HERTH: Hults – things are pretty quiet. Window replacement project fund raising is still in process.
10. Maple Grove Cemetery:
 - Fee Schedule: Resolution 2020-11: **MOTION/S: Szymanski/Hults** to approve the Fee Resolution which increases the cost of plots at the cemetery. Roll Call Vote: Amos, Boisvert, Hults and Szymanski all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**
 - ProImage Design Road Sign Quote: **MOTION/S: Boisvert/Amos** to accept the quote of \$3,364.34 for custom road signs to be created and installed at the cemetery. Roll Call Vote: Boisvert, Hults, Szymanski and Amos all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED.**

11. Government Building Maintenance: Hults

- Continued roof leaks: Hults and Boettcher investigated further to try to find what is causing the roof leakage at the Governmental Center. They believe that the concrete walls are soaking up water to a point where it goes beneath the flashing and into the building. They met with Nathan of The Brick Boss to discuss a solution. He gave us a bid to water seal the walls. **MOTION/S: Boisvert/Szymanski** to accept a bid, not to exceed \$4,500 from The Brick Boss to water seal all four walls. Roll Call Vote: Hults, Szymanski, Amos, and Boisvert all voting Yes, 0 No (Isenhart is absent) **MOTION APPROVED**. This will be discussed with the Village for approval also.
- Mechanical Controller: The existing controller for the HVAC components in the governmental center has outdated technology and needs updating. Nealis Engineering came in and supplied a specification to install a new controller in the range of \$10,000 to \$20,000. Hults would like to get the project out to bid. This will need approval from the Village also. **MOTION/S: Szymanski/Hults** to approve getting back with the engineer and go out for bids for a Direct Digital Controller System for HVAC. **MOTION APPROVED**.

12. Township Sewer: The Township is going to try to schedule a second public meeting in the fall for the residents along Cairn Hwy to discuss the opportunity for sewer installation if the COVID19 issues permit.

13. Traverse City to Charlevoix Trail: The Trail group is moving forward with information gathered on the proposed in-town trail route on June 15th via a zoom meeting .

14. Attorney Report: As reported

15. Township Board Announcements and Comments:

- Antrim County Road Commission has started the road projects that were scheduled.
- The field assessing is in process but should be completed in a couple of weeks.
- The Library has been doing zoom meetings but they plan to meet in person at the gov. center this coming week.
- Boisvert said that they are looking at installing a drop box into the lobby of the gov. center for absentee ballots and taxes so people don't have to come to the counters if they would rather not.
- Mailing of absentee ballot applications for the August election will be handled by KCI out of Grand Rapids for the first time.

Adjourned: 10:55 am

Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333
Meeting minutes are subject to approval at the next regular Board Meeting