

## Elk Rapids Township Regular Meeting Minutes, July 14, 2020

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

Present: Supervisor Dorance Amos, Clerk Shelley Boisvert, Treasurer Mike Szymanski, Trustee Richard Hults and Trustee Aaron Isenhart:

Also Present: B. Derman, Chief Williamson, Sheriff Bean, and 7 members in the audience.

1. Pledge of Allegiance
2. Public Comments:
  - S. Castronovo – Fireworks
  - T. Pioszak - Fireworks
  - N. Miller – District Library: Doing a soft opening, allowing a few people at a time by appointment. They are also utilizing some on line streaming programs. The funding campaign is continuing.
  - B. Garner – Fireworks
3. Approval of Meeting Agenda: **MOTION/S: Hults /Szymanski** to approve the agenda as presented.  
**MOTION APPROVED.**
4. Consent Agenda:
  - A. June 9, 2020 Meeting Minutes
  - B. June 16, 2020 Special Meeting Minutes
  - C. Zoning Report
  - D. Treasurers Report
  - E. Paying of the Bills: General Fund- 31,797.87, Fire Fund - \$22,710.74

**MOTION/S: Isenhart/Boisvert** to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Szymanski, Amos, Boisvert and Isenhart all voting Yes, 0 No **MOTION APPROVED.**
5. Sheriff Report: Sheriff Bean – The sand bar this July 4<sup>th</sup> was crazy and crowded. The proposed law enforcement center is still being discussed.  
Fireworks: There is really no way to enforce the regulations for fireworks. The current state law has legalized the use of larger fireworks which he believes is the main problem. Sheriff Bean will try to gather all the townships in Antrim County together to create a uniform fireworks ordinance that would work county wide. J. Rossiter, the Prosecuting Attorney, was in attendance also and he will try to work with the Townships. He said it would be much easier if they all have the same regulations.
6. Ambulance Department: MMR Report: As submitted
7. Fire Department: Chief Williamson: As reported:
8. Township Assessor Contract Renewal- Karleen Helmreich reported that the information for the reappraisals for all the township properties has been gathered. She will work to enter all the information into the system. There will be a Board of Review meeting on Tuesday July 21<sup>st</sup> at 12:00 pm.

Township Assessor Contract Renewal continued:

The renewal of the contract for the assessor was discussed. **MOTION/S: Hults /Isenhart** to extend the contract at a rate of \$40,000 for the next four years. There is a yearly renewal schedule/spreadsheet attached to the document to keep track annually for each extension of this contract. Roll Call Vote: Szymanski, Amos, Boisvert, Isenhart, Hults all voting Yes, 0 No **MOTION APPROVED.**

9. Consumers Energy – Street Light Replacement: Consumers Energy will be replacing the suspension street light at US 31 and Townline Road with a new LED light mounted on a pole. There are authorizations necessary for them to do this work:  
Resolution for Contract Number 100000063717  
**MOTION/S: Boisvert/Amos** to approve suspending service and remove the 250-watt center suspension light. **MOTION APPROVED.**  
Resolution for Contract Number 103037255017  
**MOTION/S: Isenhart/Hults** to approve installation of a new 72-watt LED light on a pole with a new service agreement. **MOTION APPROVED.**
10. HERTH: No new report at this time
11. Maple Grove Cemetery:
  - The Township received the proof for the road signs and ProImage Design will supply a sample soon.
12. Government Building Maintenance: Hults
  - Bids for the Temperature Control System were opened on July 13<sup>th</sup>. Neilis Engineering will review the quotes and possibly interview the bidders. Hults wants to hand this over to the engineer and have them create an AIA contract and run this project from here. **MOTION/S: Hults /Isenhart** to approve an amount not to exceed \$17,500 for the Township share for this project. Roll Call Vote: Amos, Boisvert, Isenhart, Hults and Szymanski all voting Yes, 0 No **MOTION APPROVED.** The Village Manager will bring this to the Village Council.
  - A “Drop Box” was purchased for the front lobby mainly for Absent Voter ballots and tax payments but may be used for any purpose in the Governmental Center. This will be installed shortly. The invoice in the amount of \$1,245.00 also came and was not included with the bill package approved under the Consent Agenda. **MOTION/S: Boisvert/Szymanski** to approve payment of this invoice. Roll Call Vote: Boisvert, Isenhart, Hults, Szymanski and Amos all voting Yes, 0 No **MOTION APPROVED.**
13. Township Sewer: There is one property in the Maple Harbor sewer district not connected to the sewer system yet. A certified letter was sent stating that the sewer permit has now expired and a violation notice was sent from our attorney.
14. New Alden Bank Account: Szymanski says a new CD will be opened to put our cash reserve funds into. **MOTION/S: Boisvert/Hults** to approve the new account. **MOTION APPROVED.**

15. Traverse City to Charlevoix Trail: The Village of Elk Rapids voted to approve a route through the Village as part of the Nakwema Trail. The shared roadway would start at South Bayshore Dr. and end at Dexter St. Additional Trail information is available at [nakwematrailway.org](http://nakwematrailway.org).
16. Attorney Report: As reported
17. Township Board Announcements and Comments:
  - Board of Review will meet Tuesday, July 21<sup>st</sup> at 12:00 pm here at the Governmental Center.
  - The Library Board will meet at the Governmental Center on August 14<sup>th</sup> at 5:00pm.
  - The Auditors will be in the office on Tuesday July 21<sup>st</sup>.

**Adjourned: 10:42 am**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting