

## Elk Rapids Township Regular Meeting Minutes, August 14, 2023

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St., Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Shelley Boisvert, Trustee Richard Hults, and Trustee Matt Soper

**Absent:** Treasurer Mike Weber

**Also Present:** B. Derman, Chief Williamson, and 2 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:** L Prentice: Water Quality, Sheriff Bean: Appreciation to the Board
3. **Approval of Meeting Agenda: MOTION/S: Hults/Soper** to approve the agenda as presented. **MOTION APPROVED.**
4. **Consent Agenda:**
  - A. July 10, 2023 Meeting Minutes
  - B. Zoning Administrator's Report
  - C. Treasurers Report
  - D. Paying of the Bills: General Fund- \$32,376.14, Fire Fund - \$8,934.75

**MOTION/S: Soper/Boisvert** to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Amos, and Boisvert all voting Yes, 0 No (Weber is Absent) **MOTION APPROVED.**

5. **Sheriff:** Undersheriff Hoch: Construction at the County Building, Appreciation to Sheriff Bean who retires in September.
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented.
8. **Township Sewer:** Progress Update for Cairn Hwy Sewer – B. Muma, Performance Engineering  
The Cairn Hwy Sewer project has officially been completed by the contractor. The construction project stayed within budget. There is one change order: Project Change Order #1: Increase Contract Amount by \$1,636.00.

**MOTION/S: Boisvert/Amos** to approve the construction Change Order #1 in the amount of \$1,636.00. Roll Call Vote: Soper, Amos, Boisvert and Hults all voting Yes, 0 No (Weber is Absent) **MOTION APPROVED.**

**Construction Bills:** Total \$88,885.19

- Matt's Underground: Final Bill - \$14,264.94
- Performance Engineering: \$18,078.25
- Varnum Law: \$55,904.50
- B. Derman: \$637.50

**MOTION/S: Hults/Boisvert** to approve the construction bills in the amount of \$88,885.19. Roll Call Vote: Amos, Boisvert, Hults, and Soper all voting Yes, 0 No (Weber is Absent) **MOTION APPROVED.**

**Township Sewer:** Continued

**O/M Sewer Bills:** Total \$3,121.40

- Sensaphone (pump station alarm) \$299.40
- Varnum Law: \$2,822.00

**MOTION/S: Soper/Boisvert** to approve the sewer O/M bills in the amount of \$3,121.40. Roll Call Vote: Hults, Soper, Amos, and Boisvert all voting Yes, 0 No (Weber is Absent) **MOTION APPROVED.**

9. **Township Zoning and Planning Commission Appointments:** Supervisor Amos recommends the following people to continue in their position on the Zoning Board and Planning Commission:

- Thomas Crandall: Planning Commission – term through August 2026:
- Robert McCririe: Zoning Board - term through August 2026:

**MOTION/S: Hults/Soper** approve the recommendations for Thomas Crandall for the Planning Commission and for Robert McCririe for the Zoning Board – terms through August 2026. **MOTION APPROVED.**

10. **Attorney's Report:** as reported:

Derman stated in his report that the deadline for connecting to the Cairn Hwy Sewer before the benefit charge of \$4,000 starts up is June 30, 2024. It was advertised on November 24, 2022 that the sewer was completed and ready for connection and that beginning January 1, 2023 properties have 18 months to make their connection.

11. **Township Board Announcements and Correspondence:**

- 2022/2023 Audit has been completed
- Village Updates: L. Shumate
- Hickory St. Road End Elean Up.

**Adjourned: 9:47 am**

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Shelley Boisvert, Elk Rapids Township Clerk, 231-264-9333  
Meeting minutes are subject to approval at the next regular Board Meeting