

**Elk Rapids Township**  
**Regular Meeting Minutes, September 12, 2022**

The regular meeting of the Elk Rapids Township Board was held at the Elk Rapids Government Center located at 315 Bridge St. Elk Rapids. The meeting was called to order by Supervisor Amos at 9:00 am. The meeting was recorded to provide accuracy.

**Present:** Supervisor Dorance Amos, Clerk Shelley Boisvert, Trustee Richard Hults and Trustee Matt Soper.

**Absent:** Treasurer Mike Szymanski

**Also Present:** B. Derman, Chief Williamson, 6 members signed in as audience.

1. **Pledge of Allegiance**
2. **Public Comments:**
  - L. Prentice: Water Quality, Cairn Hwy Sewer
  - L. Shumate – Village of Elk Rapids News Letter
  - T. Brown – Swan Point, Concern about short term rentals.
3. **Approval of Meeting Agenda: MOTION/S: Hults/Soper to approve the agenda as presented. MOTION APPROVED.**
4. **Consent Agenda:**
  - A. August 8, 2022 Meeting Minutes
  - B. August 10, 2022 Special Meeting Minutes
  - C. Zoning Administrator’s Report
  - D. Treasurers Report
  - E. Paying of the Bills: General Fund- \$8,646.50, Fire Fund - \$4,098.91

**MOTION/S: Soper/Boisvert to approve all the items on the Consent Agenda. Roll Call Vote: Hults, Soper, Amos, and Boisvert all voting Yes, 0 No (Szymanski is absent) MOTION APPROVED.**
5. **Sheriff /Commissioner Report:** Reported as submitted
6. **Ambulance Department:** MMR – Report as submitted
7. **Fire Department:** Chief Williamson: Report as presented
8. **New Private Road: Petobego Pines: MOTION/S: Soper/Boisvert to Table this issue until a later date because as of this date no work has been started on the road. MOTION APPROVED.**
9. **Township Sewer: Construction Bills: \$65,722.96 (Matt’s Underground, Varnum Law, B. Derman)**

**MOTION/S: Boisvert/Hults to approve payment of the construction bills totaling \$65,722.96. Roll Call Vote: Amos, Boisvert, Hults and Soper all voting Yes, 0 No (Szymanski is absent) MOTION APPROVED.**

  - Amos stated that the first application of the ARPA (American Rescue Plan Act) funding was utilized toward the purchase of pipe and the second application is designated for the purchase of REU’s from the Village for capacity at the wastewater treatment plant.
10. **Maple Grove Cemetery:**
  - Job Description for a Sexton for the Cemetery.  
Boisvert presented a job description for a sexton for the cemetery stating that the duties of the cemetery along with other her other responsibilities have been overwhelming. A job posting will be created and published.

**11. Charter Communications Video Franchise Renewal**

**MOTION/S:** Hults/Soper to **Table** the decision for the Franchise Agreement until we can get a report from Szymanski. **MOTION APPROVED.**

- 12. Lalone Parcel:** 05-43-100-031-01: (8.3' wide, 82.5' long) Deed Correction needed. This small strip of property should have been corrected decades ago but was somehow missed. It needs to be taken care of so the owner can mortgage the parcel. This strip goes right through the middle of a building on the property. **MOTION/S: Hults/Soper** to provide a quit claim deed from the Township to the current owner of parcel 05-43-100-031-01 which is G. Lalone. Roll Call Vote: Amos, Boisvert, Hults and Soper all voting Yes, 0 No. (Szymanski is absent) **MOTION APPROVED.** W. Derman to take care of the paper work.

- 13. Closed Session** Discussion of Township Options: Discussion with Varnum Law Attorneys. **MOTION/S: Boisvert/Amos** to go into closed session to consider material exempt from discussion or disclosure by State or Federal law. Roll Call Vote: Boisvert, Hults, Soper and Amos all voting Yes, 0 No (Szymanski is absent) **MOTION APPROVED.** 9:55 AM the Board left to go into closed session.

The Board returned to the chamber at 11:22 AM. **MOTION/S:** Hults/Soper to go back into open session. Roll Call Vote: Hults, Soper, Amos, and Boisvert all voting Yes, 0 No (Szymanski is absent) **MOTION APPROVED.** Items discussed in closed session – the Island House Property transfer agreement and the Cairn Hwy sewer special assessment.

- 14. Island House Property:** Property Transfer Agreement.

**MOTION/S:** Boisverts/Hults to have the Township Attorney go back and work on the wording of the Island House Property Transfer Agreement. Roll Call Vote: Soper, Amos, Boisvert and Hults all voting Yes, 0 No. (Szymanski is absent) **MOTION APPROVED.**

- 15. Attorney Report:** As reported

**16. Township Board Announcements and Correspondence:**

- Boisvert stated that ballots for the November election should be in by the end of September.

**Adjourned: 11:24 am**