

**Elk Rapids Township Planning Commission Meeting
Meeting Minutes – November 10th, 2025 – APPROVED**

The meeting of the Elk Rapids Township Planning Commission was called to order by Chairperson Zach Amos at 11:32 AM at the Government Center, 315 Bridge Street, Elk Rapids, MI 49629.

Roll Call/Present: Matt Soper, Gary Pepler, Jim Lundy, Emile Sabty, Zach Amos, and Tom Crandall

(Quorum Established)

Absent: David Krill

Also Present: Creston Scheel, Assistant Zoning Administrator/Planner
Thad Morgan, Township Attorney

Audience: None in attendance

Approval of Agenda: approved as presented.

Motion: Sabty/ Lundy All in Favor Motion Carried.

Approval of Minutes: Motion to Approve the Monday September 8th, 2025 Meeting Minutes.

Motion: Sabty/ Lundy All in Favor Motion Carried.

Public Comments: None

Motion to Open the Public Hearing: Zoning Ordinance Section 18.09.D.4

Motion: Lundy/ Pepler All in Favor Motion Carried.

Section 18.09.D.4

Requests for dimensional variances shall be made by filing with the Zoning Administrator a completed application form, along with ten (10) copies of a site and development plan prepared in accordance with the applicable requirements of this Ordinance. Such plans shall include all information necessary to evaluate the request, including but not limited to: property boundaries, existing and proposed structures, setback distances, topography (if relevant), and any other pertinent site features. The Zoning Administrator shall review the application for completeness prior to scheduling the request for consideration by the Zoning Board of Appeals.

Board Discussion: None

Motion to Approve: Soper/ Pepler

Roll Call Vote:

M. Soper- YES

G. Pepler- YES

J. Lundy- YES

E. Sabty- YES

Z. Amos- YES

T. Crandall- YES

**6 Voting Yes- 0 Voting NO
(D. Krill Absent).**

Motion Carried.

Motion to Close the Public Hearing.

Motion: Lundy/ Crandall

All in Favor

Motion Carried.

Conclusion:

Zoning Administrators Report: Went to the Zoning/ Planning Administrators Retreat in Frankenmuth last month. Elk Rapids Township is current with its master plan and is doing things as it should. More information about how to use and conduct special use permits will be sent electronically to the Planning Commission.

Township Attorney Report: Nothing pertaining to the Planning Commission, issued report at Township Board Meeting on Monday, November 10th, 2025 at 9am.

New Business: No New Business

Unfinished Business: No updates on conditionally approved projects from previous meetings: Gurwinder Malvia and Mark Poniatoski. No updates on the deed restrictions of the Tom Reed project.

Members Comments: None

Adjourn:

Motion: Lundy/ Soper/ Crandall

Motion to Adjourn:

11:42 AM

(An audio file of this Planning Commission Meeting is available on the Township Website)

(Minutes as of 02/09/26 – 11:45 AM)