

ELK RAPIDS TOWNSHIP PLANNING COMMISSION
NOTICE OF PUBLIC HEARING – ZONING ORDINANCE TEXT AMENDMENT

10 November 2025 – 11:30 AM

Government Center, 315 Bridge Street, Elk Rapids, Michigan

The Elk Rapids Township Planning Commission will hold a public hearing on 10 November 2025, at 11:30 AM at the Government Center located at 315 Bridge Street, Elk Rapids, Michigan, to consider a proposed amendment to the Elk Rapids Township Zoning Ordinance.

The proposed text amendment would revise Section 18.09.D.4 of the Zoning Ordinance to update the site plan submission requirements for dimensional variance requests made to the Zoning Board of Appeals (ZBA). Specifically, the amendment would require site and development plans submitted for ZBA review to meet the same submission standards currently required for Planning Commission site plan review.

The proposed text would read:

Section 18.09.D.4

Requests for dimensional variances shall be made by filing with the Zoning Administrator a completed application form, along with ten (10) copies of a site and development plan prepared in accordance with the applicable requirements of this Ordinance. Such plans shall include all information necessary to evaluate the request, including but not limited to: property boundaries, existing and proposed structures, setback distances, topography (if relevant), and any other pertinent site features. The Zoning Administrator shall review the application for completeness prior to scheduling the request for consideration by the Zoning Board of Appeals.

A copy of the proposed amendment may be inspected at the Elk Rapids Township Office during regular business hours.

Public comments regarding the proposed amendment may be submitted in writing to the Planning Commission at P.O. Box 365, Elk Rapids, Michigan 49629, emailed at cszoning@gmail.com, or presented in person during the public hearing.

This hearing is open to the public.