

Elk Rapids Township Offices
P.O. Box 365, 315 Bridge Street
Elk Rapids, Michigan 49629
(231) 264-9333 - Fax (231) 264-6676
Hours: Monday-Friday 9am-3pm, Closed Saturday & Sunday

Elk Rapids Township Sign Permit Application

This is information required on the **Elk Rapids Township Sign Permit Application Form**. Please note that you may print and fill-out this form then mail it, or you may complete the online form and submit it to the Zoning Administrator **but you will need to meet in person to finalize the application process.** This information is just a guideline for your convenience. You may email the form or print it out BUT you will need to bring it in with you for the final zoning permit.

**Please provide the following Elk Rapids Township
Sign Permit Application information:**

Applicant Name	<input type="text"/>
Address	<input type="text"/>
City - State - Zip	<input type="text"/>
Title	<input type="text"/>
Company Name	<input type="text"/>
Work/Home Phone	<input type="text"/> (best phone)
Cell Phone	<input type="text"/> (specify)
Fax/Other phone	<input type="text"/>
E-mail	<input type="text"/>

PROPERTY INFORMATION & PROPOSED APPLICATION USE

**Property Tax Number
Where Sign Will Be
Located**

**Address of Property
Where Sign Will Be
Located**

Current Zoning

- Residential One (R-1)
- Residential Two (R-2)
- Residential Three (R-3)

Current Zoning

- Commercial
- Manufacturing
- Industrial
- Planned Development Zone

- Agricultural
- Environmental

Directions to find Property

Name & Address of Person or Firm erecting sign or display

Attach with Sign Application:

- Sketch showing position of sign or display on property or building. If sign is free standing, show a plan view of sign on lot with dimensions to lot lines, right-of-ways, drives, parking lots and buildings.
- Two (2) prints or drawings of the plans and specifications and methods of construction and attachment to the building or in the ground.
- Written consent of the owner of the building, structure or land to which or on which the structure is to be erected.
- Copy of any electrical permit required and issued for said sign.
- Certificate of insurance as required by Section 3.02 H.

In signing and submitting this application, applicant hereby verifies that he/she has thoroughly reviewed the [Elk Rapids Township Zoning Ordinance](#), The Antrim County Building Code and any applicable State law and that this structure meets all requirements.

Owner or Agent Signature:

OFFICE USE ONLY

Permit Issued By: *Permit Number:* *Date of Issue:*
Site Inspection:
Comments: